

**Addendum No. 1**  
**Request for Proposals (RFP)**  
**SHA Solicitation No. 4040**  
**NewHolly Youth Leadership Program**  
**Addendum Issued on Monday, November 9, 2009**

**I. The following information is provided as additional information to the Request for Proposals:**

If interviews are held as part of the evaluation process for this Request for Proposals, they may be held in the late afternoon or early evening hours.

**II. The following responses are provided to questions asked by the deadline for questions of 12:00 Noon on Thursday, November 5, 2009:**

**Question No. 1:** Our agency provides services to youth in the Sea-Tac/Highline area. Would youth living in this area be able to receive the services described in this RFP?

**SHA's Response:**

No. Services are limited to youth living at Seattle Housing Authority's housing. Currently, there is a long waiting list for services.

**Question No. 2:** I was curious as to how detailed you'd like the curriculum piece to be? I know the entire proposal needs to be 10 pages or less, so I'd assume that you're interested in a general timeline, elements and themes, as well as resources to be used. But if there are more specifics, please let me know.

**SHA's Response:**

The Agency should include as much information as is needed to present the curriculum, within the stipulated page limitation

**Question No. 3:** Are the program outcomes negotiable after the proposal is submitted? More specifically, if you'd like to see different numerical or percentage outcomes, would we be notified to update our numbers or would it count against us in the evaluation process?

**SHA's Response:**

No. the program outcomes are not negotiable after the proposal is submitted. The Agency is to respond as to how they think the needs outlined in the RFP will be met. If the Agency is successful in receiving the contract, the proposal will be used as the basis for the contract. Agencies will be evaluated based on the evaluation criteria listed in the RFP.

As stated in the RFP, any addenda issued for this RFP will be published on SHA's website at <http://www.seattlehousing.org/business/consulting/requests/>

**Proposers are responsible for checking the website for addenda prior to submission of proposals.** If you are unable to download addenda, you may call Pam Montgomery, Senior Contract Administrator, at (206) 615-3378.

**All other terms and conditions of the RFP remain as stated.**  
**The deadline for proposals remains 2:00 PM on Monday, November 16, 2009.**

**End of Addendum No. 1**