

RFP Addendum # 1

Request for Proposals (RFP) for Solicitation # 4178

Social Infrastructure Planning for Yesler Terrace Redevelopment

Date of Addendum # 1: July 13, 2010

The Request for Proposals (RFP) for the above named project is amended as noted in this Addendum. This Addendum consists of 3 pages.

This Addendum lists questions received and SHA's responses (see Item 1 below).

Item 1. The following is a list of questions received and SHA's responses to those questions.

Question: The RFQ states SHA has already done "a considerable amount of outreach to identify infrastructure needs at Yesler Terrace." Can you identify any consultants SHA has worked with on this effort?

Response: *The work done to date has been performed by SHA staff.*

Question: Is there a budget, even if a rough estimate, for this project?

Response: *We expect this work to cost between \$20,000 and \$30,000.*

Question: Do you have a list of those who may be participating in the Social Infrastructure RFP? We are interested in collaborating on this RFP because our specific expertise is in Senior Services and Design.

Response: *We do not have any consultants engaged in social infrastructure work at this time. You should feel free to collaborate with any firms that you feel would round out your proposal.*

Question: Would SHA accept proposals from sub-consultants to fill particular roles?

Response: *All proposals need to respond to the entire RFP. We cannot evaluate any proposals that are only for a portion of the project. Please find other firms that you can partner with to submit a complete proposal.*

Question: What existing information on social infrastructure will be provided to the consultant team?

Response: *Notes and matrices will be provided to the consultant team.*

Question: Do we need to include translation services into our work plan, or is this something that SHA can provide?

Response: *SHA will provide translation/interpretation services.*

Question: The June 10th meeting notes of the CRC meeting are not posted. Can that be provided?

Response: *The notes from the June 10th CRC meeting will be posted mid-next week. Minutes are found at: <http://www.seattlehousing.org/redevelopment/yesler-terrace/committee/>*

Question: Has the CRC social infrastructure sub-committee already been formed, or is that part of this process?

Response: *Yes, the Social Infrastructure sub-committee of the CRC has already been formed.*

Question: Is there a list of local or Yesler Terrace Section 3 Business that can be provided?

Response: *The list is found at the following SHA website address:
<http://www.seattlehousing.org/business/development/>*

On this webpage, scroll down to the link that says: "View a list of these Section 3 firms".

Question: Are the existing community services mapped / described somewhere that can be provided or should we assume this is part of the process?

Response: *We know of no map of existing services. Please assume this is part of the process.*

Question: Can you provide clarification on whether proposers should address the quantitative needs of future residents as a result of the Yesler Terrace redevelopment plans as well as the qualitative and business planning practices of how to deliver this?

Response: *At this time we are only looking for the quantitative needs of future residents as a result of the Yesler Terrace Redevelopment Plans. Please review the Scope of Services found on pages 4 and 5 of the RFP.*

Question: What is the cost/fee range anticipated by SHA from proposers? What is the funding source of the plan?

Response: *As stated above, we expect this work to cost between \$20,000 and \$30,000. The funding is SHA planning / development funds.*

Question: What is the anticipated start date for the commission?

Response: *Early September.*

Question: Does SHA anticipate any difficulties with undertaking consultation and focus groups over the summer period (assuming a start date pre-September)?

Response: *As we anticipate starting in early September, we do not foresee calendar challenges.*

Question: What will be the reporting mechanism for the project (i.e., is there to be a project steering group / project manager at SHA?) Who will that lead be?

Response: *The project manager for this social infrastructure work is SHA's Sr. Development Program Manager for Yesler Terrace Redevelopment.*

Question: What are the respective "sign off" arrangements of deliverables by the Citizens Review Committee and the SHA Board of Commissioners?

Response: *The Sr. Development Program Manager will sign off on the work performed by the consultant. The consultant will make presentations to the CRC and SHA Board of Commissioners, but work product sign-off will come from SHA staff.*

Question: Does the RFQ anticipate us working in partnership with the Yesler Terrace Redevelopment consultants or in-house team working on the redevelopment proposals to be delivered in January 2011? Can you clarify the dates for deliverables from this project against dates for this parallel commission?

Response: *Our goal is to have the social infrastructure work done in advance of the Final EIS and adoption of the preferred development alternative. The Final EIS is due in Jan/Feb 2011. SHA Board of Commissioners will adopt the preferred development alternative shortly thereafter. Some level of interaction between the social infrastructure consultants and the Phase III team will be necessary, although we don't envision it to be extensive.*

END OF RFP ADDENDUM # 1