

RFP Addendum # 2
Request for Proposals for
Private Security Services
(Solicitation # 803015)

Date of Addendum # 2: Friday, September 25, 2009

The Request for Proposals (RFP) for the above named project is amended as noted in this Addendum. This Addendum consists of 1 page plus a one-page attachment.

Item 1. Current Rates Being Paid for These Services:

A request has been made to see the current rates being paid for the services being requested in RFP Solicitation # 803015. As a response, I have attached hereto, a copy of Attachment B Terms and Conditions to the most current Change Order that is good through October 31, 2009.

You still must complete and attach to your proposal "Revision 1 to Attachment 5 – Cost Proposal" found as an attachment to Addendum # 1 to Solicitation # 803015, even though the attached current Contract Terms and Conditions pricing is broken down into greater detail. SHA wants to simplify the cost proposal as shown in "Revision 1 to Attachment 5 – Cost Proposal".

Attachments to Addendum # 2:

- Terms and Conditions of SHA's current Contract

END OF ADDENDUM # 2 TO RFP SOLICITATION # 803015

Attachment B – Change Order 6

(Contract No. 3288 with Northwest Protective Services, Inc.)

TERMS AND CONDITIONS

Project Completion Date (Section 2 of the Contract): October 31, 2009				Contract Amount (Section 3 of Contract): Not to Exceed \$195,892.22			
Basis of Payment as noted below. (Section 3 of Contract):							
Description of Service	# of hours/units per day	Cost per hour/visit	Cost Per day	Start Date	End Date	Days Of Service	Cost Per Item
Intermittent Guard Services	per hour	\$23.30 ¹		11/01/08	10/31/09		\$29,000.00
Ongoing Guard Services				11/01/08	10/31/09		
-Jefferson Terrace	16	\$19.34	\$309.44			357	\$110,470.08
-Jefferson Terrace (holidays) ²	16	\$28.44	\$455.04			9	\$4,095.36
Ongoing Patrol Checks				11/01/08	10/31/09	weeks	
-PorchLight Facility (10 min ³)	1 per wk	\$13.21	\$13.21			52	\$686.92
-S Operations Facility (10min ³)	2 per day	\$13.21				365	\$9,788.52
-MLK Facility (5 min ⁴)	4 per day	\$11.00				365	\$16,302.00
-N Parking Lot (5 & 10 min)	2 per day	\$11.00				254	\$2,794.00
Lockout Services	per visit	\$40.00 ⁵		11/01/08	10/31/09		\$17,000.00
Burglar Alarm Response	per visit	\$40.00 ⁶		11/01/08	10/31/09		\$2,400.00
Total Cost Estimate:							\$195,892.22
Notes:							
1) <u>Payment Based on Usage:</u> The Cost per Item for Lockout Services, Burglar Alarm Response, and Intermittent Guard Services are estimates based only on previous and anticipated usage. SHA shall pay the Contractor based on actual usage at the Cost per hour/visit noted above.							
2) <u>Reduction of Invoice Amounts:</u> If the Contractor fails to meet the terms of this Contract to provide requested Intermittent Guard Services within a 24-hour period, the Contractor shall reduce the Contractor's monthly invoice to SHA for the month following the Contractor's failure to provide the Intermittent Guard Services in a timely manner. The reduction shall be 10% and apply to the amount due for Intermittent Guard Services and Ongoing Guard Services, and the reduction shall be noted on the Contractor's invoice to SHA. In the event the Contractor fails to reduce the invoice amount as noted, SHA will deduct the 10% and make payment of the reduced amount. SHA shall not make such reductions of invoices for Intermittent or Ongoing Guard Service in the event of natural disasters or multi-location incidents or emergencies; including, but not limited to earthquakes or civil disturbances (e.g., WTO, riots, etc.). Reduction of invoices shall not apply to amounts due for Ongoing Patrol Checks, Lockout Service or Burglar Alarm Response.							

¹ Variable Straight Time Rate Based on Notice: The \$23.30 per hour rate applies for instances when SHA has provided the Contractor with less than 24 hours notice. The hourly rate shall be \$22.30 per hour when SHA provides the Contractor with more than seven days notice, and an hourly rate of \$22.80 per hour shall apply when SHA provides the Contractor with less than seven days notice.

Overtime Rates: In the event a security guard works more than 40 hours in a week on this Contract, SHA shall reimburse the Contractor for each hour worked by the security guard over 40 hours in that week at a rate of 1½ time per hour.

Holiday Rates: The rate for Intermittent Guard Services provided on Martin Luther King, Jr.'s Birthday, Presidents Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, and New Years Day shall be \$34.95 per hour.

² Ongoing Guard Service Holidays: Martin Luther King, Jr.'s Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, and New Years Day.

³ Ongoing 10 Minute Patrol Checks – Holiday Rates: 10-Minute Patrol Checks provided on Martin Luther King, Jr.'s Birthday, Presidents Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, and New Years Day shall be \$19.81.

⁴ Ongoing 5 Minute MLK facility Patrol Checks – Holiday Rates: 5-Minute Patrol Checks provided on Martin Luther King, Jr.'s Birthday, Presidents Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, and New Years Day shall be \$16.50.

⁵ Lockout Services Holiday Rates: The rate for Lockout Services provided on Martin Luther King, Jr.'s Birthday, Presidents Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, and New Years Day shall be \$60.00 per visit.

⁶ Burglar Alarm Holiday Rates: The rate for Burglar Alarm Services provided on Martin Luther King, Jr.'s Birthday, Presidents Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, and New Years Day shall be \$60.00 per visit.