

# AUTHORIZATION TO SIGN PAYROLLS

## Certificate from Contractor

### Appointing Officer or Employee to Supervise Payment of Employees

I hereby certify by my signature below the following:

- That I am an authorized official of the company or firm indicated below (president, vice-president, secretary, or treasurer of a corporation; partner in a partnership, or sole proprietor);
- That my company is performing work and in the capacity as indicated below in connection with construction of the Project mentioned below;
- That I have appointed the individual noted below, whose signature appears below as Appointee, to supervise the payment of my employees beginning with the Effective Date of Appointment noted below, and that he/she is in a position to have full knowledge of the facts set forth in the payroll documents and in the statement of compliance (required by the so-called Copeland Anti-Kickback Act) which he/she is to execute with my full authority and approval until such time as I submit to the Seattle Housing Authority a new certificate appointing some other person for the purpose hereinabove stated.

Project Name:		Project Number:	
Location of Project:	Type of work  (Specify "General Construction," "Plumbing," "Roofing," etc.)		
Check Applicable Box:  <input type="checkbox"/> Prime or General Contractor  <input type="checkbox"/> Subcontractor		Effective Date of Appointment:	
Signature of Appointee:	Date:	Signature of Authorized Official:	Date:
Name of Appointee:		Name of Authorized Official:	
<i>Note:</i> Should the appointee be changed, a new certificate must accompany the first payroll for which the new appointee executes a statement of compliance required by the Copeland Anti-Kickback Act.		Title:	
		Business Name of Company or Firm:	

This certificate must be executed prior to and be submitted with the first payroll