

NOTICE OF DELIVERY
Of Materials, Supplies, or Equipment
On Public Works Construction Contract

PROJECT TITLE AND CONTRACT#: _____

TO: Prime Contractor: _____
Address: _____

We, the undersigned provider, are pleased to advise you that on _____,
we commenced to deliver and/or furnish materials, supplies, and/or equipment for use in
the construction, carrying on, prosecution or doing of work on the subject project. These
materials were delivered at the request of
_____ (name of company requesting the
delivery of said materials).

Although we do not anticipate any problems in connection with this project, you are
hereby advised that should
_____ (name of company requesting
the delivery of said materials) default on payment for such materials, we may file a claim
of lien against the contract bond and retainage bond or retained funds held by the Seattle
Housing Authority on the subject project as a trust fund for the protection and payment of
the undersigned, pursuant to RCW 60.28.011.

This notice is not intended to reflect on the character or credit standing of
_____ (name of company requesting the delivery
of said materials), but is required by Washington State Law, RCW 39.08 and 60.28 in order
to preserve our lien rights.

Name and Address of Provider of Said Materials, Supplies, or Equipment:

By: Signature and Title: _____ **Date:** _____

cc: Name and Address of Company requesting the delivery of materials, supplies, or equipment:

Liz Alzeer, Seattle Housing Authority, 120 Sixth Avenue North
P.O. Box 19028
Seattle, WA 98109-1028