



SHA-50 (B1)

LIPH

Seattle Housing Authority

SMOKING POLICY

All of these terms and provisions appearing in the Smoking Policy are specifically made a part of the Dwelling Lease in force at the property known as _____.

SCOPE: This policy applies to any and all persons entering Seattle Housing Authority (SHA) properties including SHA residents, their guests and visitors, SHA contractors, and SHA employees.

POLICY:

1. Smoking is not permitted in the common areas of any Seattle Housing Authority community or facility, unless specifically designated for smoking.
2. No matches, cigarette lighters, smoking, burning tobacco, or any other source of fire or flame is permitted in any Resident's unit where an oxygen tank is located.
3. "Common areas" are defined as areas that are open to the public, including but not limited to entryways, community patios or balconies, roof terraces, lobbies, hallways, elevators, management offices, public restrooms, community rooms, community kitchens, parking garages and carports, and any other area of the building that is accessible to employees, residents and guests.
4. Smoking is not allowed in individual units in buildings designated as a "smoke-free environment". The exterior entrances and exits of the designated building, and common areas are included in the "smoke-free Environment."
5. SHA staff shall inform current residents, new applicants on waiting lists, SHA employees and SHA contractors of this policy.
6. SHA staff shall post "No Smoking" signs at entrances and exits, common areas, hallways, etc., and enforce compliance with this policy.
7. The Senior Property Manager may designate an area outside an SHA building or facility as a "designated smoking area".
8. Any area designated for smoking shall be adequately posted "smoking area" and proper ashtrays placed for the safe disposal of cigarette / cigar butts and lit matches.
9. Resident's who smoke or allow smoking in their units shall pay an additional security deposit in the amount of \$250.00 to defray the costs of smoke and nicotine damage to the unit. If at any time SHA discovers smoke and/or nicotine damage in a unit in which a resident has not paid the security deposit, SHA shall notify the Resident of the need to pay the required deposit and charge the Resident's account accordingly.
10. Failure to comply with the terms of this Addendum may be cause for lease enforcement action, including eviction.

I, _____ **certify:**
(Head of Household)

- I smoke and / or allow smoking in my unit.
- I do not smoke and / or do not allow smoking in my unit.

Note: This policy is an agreement between the head of household (spouse and all other parties to the Lease) and the Seattle Housing Authority and needs to be signed as an Addendum to the Lease.

As head of household, I have read the Smoking Policy and agree to fully abide by its provisions. I understand that failure to comply with any part of this addendum is cause for termination of my Lease. I have received a copy of this policy.

RESIDENT(S)

**HOUSING AUTHORITY OF
THE CITY OF SEATTLE**

Head of Household (please print)

Manager (please print)

Head of Household (Signature) **Date**

Manager (Signature) **Date**

Unit No.

Spouse / Co-Head **Date**

Management Office

Street Address **Zip Code**

Phone _____