

**REQUEST FOR PROPOSALS**  
**6023**  
**Telecommunications Management Services**

The Seattle Housing Authority (SHA) is seeking proposals from qualified consultants to assist SHA by managing its telecommunications site program and provide industry specific knowledge in actively marketing SHA's portfolio of properties to telecommunications firms, including but not limited to negotiation and licensing of new installations and ongoing consultation in matters related to the management of the equipment sites as well as the equipment.

SHA will hold a Pre-Submission Conference via MS Teams at **11am PDT on Friday, November 22<sup>nd</sup>, 2024**. Potential proposers can e-mail Sr. Contract Administrator, Seth Ryan at [seth.ryan@seattlehousing.org](mailto:seth.ryan@seattlehousing.org) to request the invitation to join the meeting.

Visit our website at [seattlehousing.org/do-business-with-us](https://seattlehousing.org/do-business-with-us) to obtain a copy of the RFP. If you are unable to download the RFP or addenda, you may email [purchasing@seattlehousing.org](mailto:purchasing@seattlehousing.org) for assistance in doing so.

Any questions or requests for further information must be submitted in writing to [purchasing@seattlehousing.org](mailto:purchasing@seattlehousing.org) no later than **4pm PDT on Monday, December 2<sup>nd</sup>, 2024**.

Proposals must be received by **4 pm PDT on Friday, December 13th, 2024**, at the [purchasing@seattlehousing.org](mailto:purchasing@seattlehousing.org) e-mail address.

SHA strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses, HUD Section 3 businesses, small businesses and veteran-owned businesses to submit proposals or to participate in a subcontracting capacity on SHA contracts.

SHA reserves the right to waive as an informality any irregularities in submittals, and/or to reject any and all proposals.

Diana Peterson  
Procurement and Contracts Manager