



190 Queen Anne Ave N
PO Box 19028
Seattle, WA 98109-1028

REQUEST FOR BIDS (by E-MAIL)

Date: 11/08/2019	To: Potential Bidders for SHA Solicitation " Desdemona and Othello Dryer Vent Cleaning "		
The work described below is subject to the conditions described on Attachment A, version 1 <input type="checkbox"/> version 2 <input checked="" type="checkbox"/>			
SHA Reference No.: 5311 DESDEMONA AND OTHELLO VENT CLEANING	(Federal Prevailing Wages) Federal Wage Decision No.: HUD Routine Maintenance Effective Date 03/25/2019	OR	(State Prevailing Wages) Date of State Prevailing Wage Schedule:
Number of Calendar Days to Complete Work: 730 Calendar Days	For Questions Contact: Diana Peterson, Sr. Contract Administrator	Phone No.: (206) 615.3470	
		FAX No.: (206) 615-3410	
		E-mail: purchasing@seattlehousing.org	
Project Description / Scope of Work: <input checked="" type="checkbox"/> See Scope of Work attached. <input type="checkbox"/> See Scope of Work below. Project Summary: Within single family, duplex and multiplexes, the vendor is to perform dryer duct cleaning in 291 units in various locations within SHA's property Desdemona and Othello. Base Bid includes the complete dryer vent cleaning of 291 units. Bid additive #1 is requesting an hourly rate for an estimated 100 hours of minor repairs revealed during inspection and cleaning of dryer vents at New Holly I.			
PRE-BID SITE VISIT: Friday November 15, 2019, at 12:00 PM Meet at Gathering Hall, 7054 32nd Ave S., Seattle, WA 98118			
The walk-through is anticipated to take approximately one to two hours and will include sample building types and units.			
DEADLINE FOR QUESTIONS is Monday, November 18, 2019 no later than 2:00 PM.			
BID DUE DATE AND TIME: Tuesday, November 26, 2019 by 4:00 PM. The bidder is responsible for ensuring that its Bid is received prior to the deadline. Bids received after the deadline will not be considered. SHA is accepting bids via:			
E-MAIL: purchasing@seattlehousing.org , or			
FAX: (206) 615-3410, or			
MAIL TO ADDRESS: SEATTLE HOUSING AUTHORITY 190 Queen Anne Ave N. (5TH FLOOR), SEATTLE, WA 98109			
BIDDER ACKNOWLEDGES RECEIPT OF ADDENDA(S) NUMBER(S): _____			
BIDDER MUST COMPLETE THE INFORMATION BELOW. In addition, if bidder has never done business with SHA, it must submit a vendor fact sheet with its bid form. Bidder must also submit the required Section 3 forms with its bid form. <input checked="" type="checkbox"/> If checked, Bidder must complete the attached Detailed Bid Price Form and provide the total bid price below.			
Basic Bid Price (without Sales Tax)	Sales Tax on Materials (see Attachment A)	Total Bid Price (with Sales Tax)	
Bidder's Business Name:	Telephone No.:	E-Mail Address:	
Address:		City, State, Zip Code:	
Business Classification: <input type="checkbox"/> WBE <input type="checkbox"/> MBE <input type="checkbox"/> MWBE <input type="checkbox"/> Section 3		Contractor Registration No.:	
Signature:		Date:	Printed Name and Title of Person Signing Bid:
By signing above, the Bidder acknowledges receipt of Attachment A and any addenda issued for this project, and proposes to furnish all material and labor and to perform all work described herein for the Bid Price noted above. The Bidder also certifies the following: to have personally and carefully evaluated the Project Description / Scope of Work and Attachment A, and to have a clear understanding of the same, including the requirement to pay prevailing wages.			



Attachment A, Version 2

(\$35,000 to \$250,000)

Invitation to Bid (by e-mail)

The work described in the Invitation to Bid (by e-mail) is subject to the following terms and conditions:

Bidder Responsibility: The bidder must meet the mandatory bidder responsibility criteria described below and as specified in RCW 39.04 or 2 CFR 200 in order to be considered a responsible contractor and be eligible for award consideration:

1. At the time of bid submittal, have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of the bid submittal;
2. Have a current Washington Unified Business Identifier (UBI) number;
3. If applicable:
 - Have Industrial Insurance (workers' compensation) coverage for the bidder's employees working in Washington, as required in Title 51 RCW;
 - Have a Washington Employment Security Department number, as required in Title 50 RCW;
 - Have a Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - Electrical Contractor License, if required by Chapter 19.28 RCW
 - Elevator Contractor License, if required by Chapter 70.87 RCW
4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or RCW 39.12.065(3).
5. Has not more than one violation of the off-site, prefabricated, non-standard, project specific items reporting requirements of RCW 39.04.370. (Applicable until December 31, 2013)
6. Has not been debarred, suspended, or otherwise ineligible to contract with SHA and is not included on the Excluded Parties List System (EPLS) on GSA's SAM (System for Award Management) <https://www.sam.gov/portal/public/SAM/> or the Department of Housing and Urban Development's "Limited Denial of Participation" list. This requirement also applies to the Bidder's principals.
7. Have completed training requirements under RCW 39.04.350 and RCW 39.06.020 before bidding on public works projects as determined by the Washington State Department of Industries OR have been in business with an active Unified Business Identifier (UBI) number for 3 or more years AND have performed work on 3 or more public works projects.

Prevailing Wages: The Contractor must pay all workers at least the prevailing wage rate for the type of work performed in accordance with the applicable prevailing wage rate schedule referenced on the Purchase Order or Request for Bid (by e-mail) form and included in these solicitation documents. The type of wage schedule attached i.e., HUD Determined, Davis-Bacon, or the State Prevailing Wage schedule determines the appropriate labor standards that apply to the work as outlined below and contained in the General Conditions for Construction:

- 1) Part 11.13 for projects subject to the HUD-Determined wage rate schedule.
- 2) Part 11.12 for projects subject to Davis-Bacon wage schedule.
- 3) Part 5 for projects subject to the State prevailing wage schedule.

As part of its compliance with the prevailing wage requirements, the Contractor and, if applicable, subcontractor(s) shall comply with the requirement to submit a Statement of Intent to Pay Prevailing Wages and Affidavit of Wages Paid forms approved by the State of Washington's Department of Labor and Industries. The Owner will notify the Contractor of any special filing instructions that may apply for these forms depending on the funding source(s) of the project.

Bid Bond: SHA does not require a bid guarantee for small works roster construction projects estimated to cost \$250,000 or less.

Insurance: Within seven calendar days of award, the Contractor shall submit to SHA, and maintain throughout the contract, at no expense to SHA, the following insurance coverage at the limits noted (refer to Part 2 of SHA's General Conditions for more details):

1. **Commercial General Liability Insurance.** \$1,000,000 each occurrence, and \$2,000,000 aggregate
2. **Additional Insured Endorsement Ongoing Operations:** The Owner must be included as an Additional Insured on a primary and non-contributory basis on all Commercial General Liability policies of the Contractor. A policy endorsement form CG2010 or equivalent must be provided to Owner as evidence of additional insured coverage.
3. **Additional Insured Endorsement Completed Operations:** The Contractor's CGL insurance shall include the Owner as an additional insured for Contractors Completed Operations by providing additional insured status on the CG2037 endorsement, or by an equivalent policy or endorsement provision. The Contractors Completed Operations additional insured status for the Owner shall remain in effect for not less than three (3) years following the Final Acceptance of the Work by the Owner.
4. **Employers Liability policy or Washington Stop Gap Liability insurance endorsement:** \$1,000,000 each accident
5. **Workers Compensation coverage.**
6. **Commercial Automobile Liability Insurance.** \$1,000,000 combined single limit coverage
7. **Pollution Liability Insurance:** \$1,000,000 combined single limit coverage, if the work involves handling or disposal of asbestos, lead-based paint, contaminated soil, or other hazardous materials.

In the event that the services to be provided under this contract involve the Contractor's contact with minor children or any vulnerable adults as defined by RCW 74.34.020, the Contractor shall provide evidence that sexual molestation coverage has not been excluded from the CGL policy.

Performance & Payment Bond Requirements: Within seven calendar days of award, the Contractor shall submit to SHA, in accordance with Section 2.05 of the General Conditions, a Performance and Payment bond. Failure to furnish a Performance and Payment bond within the time specified may render the Contractor ineligible for the contract. The SHA may then either award the contract to the next lowest responsible bidder or solicit new bids.

Retainage Requirements: SHA requires retainage to be withheld for small works roster construction projects costing \$35,000 or more.

Tax Exempt Status of SHA: Pursuant to State law (RCW 35.82.210), SHA is exempt from paying sales tax when it obtains goods and services directly from the Contractor. The Contractor must pay sales tax on materials purchased for this job. SHA does not pay sales tax for labor and services rendered.

Protests: Any protest of award shall be resolved in accordance with SHA's Procurement Policies, which may be reviewed at [SHA website](#).

General Conditions: SHA's General Conditions are hereby incorporated by reference and made a part of this Request for Bid (by e-mail) and any subsequent contract or purchase order executed for this work as if fully included herein. If the event of any discrepancy between the terms of this Attachment A and the General Conditions, the terms of the General Conditions shall apply, except that the types and amounts of insurance specified above, and the waiver of the Contract Bond and withholding of retainage specified above, shall take precedence over the General Conditions. The General Conditions may be viewed by accessing [SHA website](#), or upon request, a copy of the General Conditions may be obtained by calling SHA at (206) 615-3379.

Performance Evaluation: The Contractor's performance on this project will be evaluated in accordance with SHA's Contractor Performance Evaluation Program. A copy of the Program may be obtained by accessing [SHA website](#).

Section 3: Section 3 of the Housing and Urban Development Act of 1968 (hereinafter "Section 3") requires SHA to the greatest extent feasible to provide employment opportunities to Section 3 residents. Section 3 residents include residents of SHA communities and other low-income residents of the metropolitan statistical area (MSA) covering King, Snohomish, and Pierce counties. Each bidder is required to submit with its Bid a Section 3 Resident Employment Plan that will result in hiring Section 3 residents to perform the work

contemplated by this solicitation, and a Section 3 Business Certification form. Failure to complete these forms may render a bid non-responsive.

- A. Selection Preference for Section 3 Businesses: If a bidder claims to be a Section 3 business on the Section 3 Business Certification form required to be submitted with its Bid, and the Bid of the Section 3 business exceeds the low bid by no more than 10%, SHA will conduct an investigation whether the business qualifies as a Section 3 business, and SHA may award the contract to the Section 3 business at the price bid by the Section 3 business. In submitting a Bid, the bidder agrees to provide any information required by SHA to determine whether the business qualifies as a Section 3 business. A business may qualify as a Section 3 business by meeting one of the following criteria:
1. At least 51% of the business is owned by Section 3 qualified persons who live in the metropolitan statistical area (MSA) covering King, Snohomish, and Pierce counties and meet the prescribed income limitations based on family size as shown on the Section 3 Business Certification form.
 2. 30% or more of the business' permanent, full-time employees (core employees within the last 12 months) are Section 3 qualified persons who live in the metropolitan statistical area (MSA) covering King, Snohomish, and Pierce counties and meet the prescribed income limitations based on family size as shown on the Section 3 Business Certification form.
 3. The business makes a commitment to subcontract with Section 3 businesses for more than 25% of the dollar amount of all subcontracts to be awarded by the business. Prior to award, such businesses must submit a plan and the necessary support documents describing how the subcontracting commitment will be met. SHA will evaluate the plan and documents submitted and determine whether it is likely the bidder will attain the subcontracting percentage. SHA will monitor the Section 3 business' compliance with their subcontracting commitment. The bidder's failure to fulfill the Section 3 subcontracting commitment shall be a material breach of contract which may result in SHA taking any or all of the following actions: (1) demanding specific performance of the subcontracting plan; (2) withholding from contract payments the dollar amount of any or all subcontracts that were to have been awarded to Section 3 businesses or such lesser amount as may be appropriate; (3) withholding any liquidated damages that SHA may incur as a result of the bidder's failure to comply with its Section 3 commitment and subcontracting plan; and (4) declaring the bidder ineligible to compete for, or participate in, any SHA contract for a period of five years from the acceptance date of the contract in which the Section 3 subcontracting commitment was made.
- B. Section 3 Contract Language: The following language regarding Section 3 will be included as part of the contract to be executed based on this solicitation.
1. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
 2. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
 3. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers representative of the contractors commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.

4. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
5. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractors obligations under 24 CFR part 135.
6. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
7. With respect to work performed in connection with Section 3-covered Indian Housing Assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this Contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this Contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7(b).
8. If the Contractor is a Section 3 business and was awarded the contract by SHA based on the Section 3 business preference requirements of the invitation to bid for committing to subcontract more than 25% of the dollar amount of all subcontracts to Section 3 businesses, the Contractor agrees to meet the Section 3 subcontracting commitment. Failure of the Contractor to fulfill the Section 3 subcontracting commitment shall be deemed a material breach of contract, which may result in SHA taking any or all of the following actions: (1) demanding specific performance of the subcontracting plan; (2) withholding from contract payments the dollar amount of any or all subcontracts that were to have been awarded to Section 3 businesses or such lesser amount as may be appropriate, (3) withholding any liquidated damages that SHA may incur as a result of the Contractor's failure to comply with its Section 3 commitment and subcontracting plan; and (4) declaring the Contractor ineligible to compete for, or participate in, any SHA contract for a period of five years from the acceptance date of the contract in which the Section 3 subcontracting commitment was made.

Contract No.
CONSTRUCTION AND MAINTENANCE SERVICES

for

This Contract is made and entered into as of the last signature date below between the Seattle Housing Authority, a public body corporate and politic, hereinafter referred to as "Owner," and _____, hereinafter referred to as the "Contractor." The Contractor and the Owner agree as follows:

SECTION 1: This Contract incorporates by reference and is subject to the following as though fully included herein, whether attached or not attached:

- The Contractor's response to the Request for Bids (by Fax) (attached)
- Attachment A, version 1 (attached)
- Technical scope of work included as part of the Request for Bids (by Fax)
- Owner's General Conditions
- Prevailing wage rates as established in Select One dated _____ (attached)

SECTION 2: The Contractor shall perform or cause to be performed all work and shall furnish or cause to be furnished all labor, materials, tools, and equipment necessary to complete the above-referenced project in strict accordance with the Contract Documents and documents described in Section 1 above for the following Contract Sum:

Base Bid	\$
Additive No.(s)	\$
Deductive No.(s)	\$
Subtotal	\$
Sales Tax	\$
Contract Sum	\$

SECTION 3: The Contractor shall begin the work of the Contract immediately after receipt of a written Notice to Proceed issued by the Owner, and to perform the work regularly and without interruption thereafter (unless the Owner shall otherwise, in writing, specifically direct) with such forces as necessary to complete said work in a manner acceptable to the owner within _____ consecutive calendar days from the date of the Notice to Proceed.

The parties have executed this Contract by having their authorized representatives sign below.

Seattle Housing Authority
190 Queen Anne Avenue North
P.O. Box 19028
Seattle, WA 98109-1028

By: _____
Date

By: _____
Date
Contracts & Procurement Manager

General Requirements

- A. Provide all labor, material, supplies, equipment and supervision necessary to provide inspection and dryer vent cleaning services described in these specification.
- B. All work shall be done in accordance with DOSH (Department of Safety and Health) practices. This includes but not limited to WAC 296-876 (Ladders, Portable and Fixed), WAC 296-807 (Portable Power Tools), WAC 296-155 (Fall Protection, Fall Restraint and Fall Arrest), WAC 296-800 (Personal Protective Equipment), WAC 296-869 (Elevating Work Platforms).
- C. At the beginning of the Contract, the Contractor shall submit a proposed schedule to accomplish the work indicated.
- D. Management will provide access to the units and work with residents to allow the vendor access to the exterior dryer vents; work with vendor to identify space for the vendor's vehicle and equipment on site. No unit keys will be issued to the vendor. Management will be responsible for having the resident clear the area for access to the laundry room area.
- E. Vendor will be responsible for disconnecting and reconnecting the dryer vent, and moving of the dryer, if required to perform the work. Vendor must provide their own power source to perform the work. Using power from the residents unit will not be allowed.
- F. All work debris, scrap and residual materials shall become the property of the vendor. It is the vendor's responsibility to remove all waste materials and rubbish. The vendor shall, at all times maintain their work area in a clean, safe and professional manner.
- G. Vendor employees who will be working on-site must have identification (uniform or badge), wear shoe booties, when requested by the resident; engage professionally at all time; and refer resident issues or concerns to management.
- H. All work shall be accomplished on a regularly scheduled basis during normal working hours (8:30 a.m. to 4:30 p.m., Monday through Friday, except holidays).
- I. Contractor shall provide the name of their contact person who can be reached by phone during the hours of 7:30 a.m. through 5:00 p.m., Monday through Friday. This person shall have the authority to give supervisory instruction to the crew assigned to this Contract.
- J. Contractor shall also provide a contract phone number for 24-hour, 7-day emergency service, with a maximum response time of 12 hours.
- K. Contractor performance will be reviewed periodically for compliance with the terms of the Contract.
- L. SHA reserves the right to extend the contract term for an additional 365 calendar days if determined to be in the best interest of SHA.

- M. SHA reserves the right to add or subtract properties / locations during the contract term if determined to be in the best interest of SHA. Notice of such action will be given to the contractor in writing (30) days in advance.

Scope of Work:

1. One-time service for the addresses specified on attachment C. Work to be completed within 12 months.

- a. Within single family, duplex, and multiplexes, perform dryer duct cleaning.
- b. The vendor will be responsible for choosing the source removal method that will render the dryer system clean without causing any damage to the system.
- c. Removal of visible built up surface dust, dirt, lint and debris from within the dryer duct system, from the points of the dryer to where the air is discharged from the system.
- d. After the dryer system cleaning, any parts removed will be reinstalled, to include lint traps, access covers and flexible dryer exhaust hose to pre cleaning positions.
- e. Clean up all job debris from job site – rinse down or blow off all debris.
- f. Any deficiencies are to be reported in writing to management.

2. Additional services to be provided as needed.

Any required repairs revealed during inspection and cleaning of dryer vents will be based on an hourly rate provided for a Not To Exceed amount of \$1,000.00 per repair to include any reimbursable material needed for such repair. Minor repairs may include but are not limited to:

- a. Reconnecting vent hose and ducting that has come loose.
- b. Replacing damaged or missing outside vent.
- c. Replacing damaged hose / or ducting.

5311 Attachment C
Unit Directory Report
Othello and Desdemona

Unit	Address	Zip	Unit Type
VA7083	7083 Holly Park Drive S.#7083	98118	t4t2
VA7085	7085 Holly Park Drive S.#7085	98118	p3t2
VA7087	7087 Holly Park Drive S.#7087	98118	p3t2
VA7089	7089 Holly Park Drive S.#7089	98118	t3t2
VB7101	7101 Holly Park Drive S.#7101	98118	t3t2
VB7103	7103 Holly Park Drive S.#7103	98118	p2t2
VB7105	7105 Holly Park Drive S.#7105	98118	p2t2
VB7107	7107 Holly Park Drive S.#7107	98118	t3t2
VC7111	7111 Holly Park Drive S.#7111	98118	t2d2
VC7113	7113 Holly Park Drive S.#7113	98118	p2d2
VD7117	7117 Holly Park Drive S.#7117	98118	t3t2
VD7119	7119 Holly Park Drive S.#7119	98118	p2t2
VD7121	7121 Holly Park Drive S.#7121	98118	t2t2
VD7123	7123 Holly Park Drive S.#7123	98118	p3t2
VE7127	7127 Holly Park Drive S.#7127	98118	t4d2
VE7129	7129 Holly Park Drive S.#7129	98118	t3d2
VF7133	7133 Holly Park Drive S.#7133	98118	p4d2
VF7135	7135 Holly Park Drive S.#7135	98118	t4d2
VG7139	7139 Holly Park Drive S.#7139	98118	p4d2
VG7141	7141 Holly Park Drive S.#7141	98118	t4d2
VH7145	7145 Holly Park Drive S.#7145	98118	p3t2
VH7147	7147 Holly Park Drive S.#7147	98118	p2t2
VH7149	7149 Holly Park Drive S.#7149	98118	t2t2
VH7151	7151 Holly Park Drive S.#7151	98118	t3t2
VI7155	7155 Holly Park Drive S.#7155	98118	p3d2
VI7157	7157 Holly Park Drive S.#7157	98118	t3d2
VJ7161	7161 Holly Park Drive S.#7161	98118	t3t2
VJ7163	7163 Holly Park Drive S.#7163	98118	p2t2
VJ7165	7165 Holly Park Drive D.#7165	98118	t2t2
VJ7167	7167 Holly Park Drive S.#7167	98118	p3t2
VK7171	7171 Holly Park Drive S.#7171	98118	p4d2
VK7173	7173 Holly Park Drive S.#7173	98118	p3d2
VL7177	7177 Holly Park Drive S.#7177	98118	p4d2
VL7179	7179 Holly Park Drive S.#7179	98118	p4d2
VM7183	7183 Holly Park Drive S.#7183	98118	t3d2
VM7185	7185 Holly Park Drive S.#7185	98118	p4d2
XA7141	7141 38th Avenue S. #7141	98118	t3t2
XA7143	7143 38th Avenue S. #7143	98118	p3t2
XA7145	7145 38th Avenue S.#7145	98118	t3t2
XA7147	7147 38th Avenue S. #7147	98118	p3t2
XA7149	7149 38th Avenue S. #7149	98118	t3t2
XA7151	7151 38th Avenue S. #7151	98118	p3t2
XA7153	7153 38th Avenue S. #7153	98118	p3t2

Unit Directory Report
Othello and Desdemona

XA7155	7155 38th Avenue S. #7155	98118	p3t2
XB7121	7121 38th Avenue S.#7121	98118	t3t2
XB7123	7123 38th Avenue S.#7123	98118	p3t2
XB7125	7125 38th Avenue S.#7125	98118	p3t2
XB7127	7127 38th Avenue S.#7127	98118	p3t2
XB7129	7129 38th Avenue S.#7129	98118	p3t2
XB7131	7131 38th Avenue S. #7131	98118	p3t2
XB7133	7133 38th Avenue S. #7133	98118	t3t2
XC7161	7161 38th Avenue S. #7161	98118	t3t2
XC7163	7163 38th Avenue S. #7163	98118	p3t2
XC7165	7165 38th Avenue S. #7165	98118	p3t2
XC7167	7167 38th Avenue S. #7167	98118	p3t2
XC7169	7169 38th Avenue S. #7169	98118	t3t2
XC7171	7171 38th Avenue S. #7171	98118	p3t2
XC7173	7173 38th Avenue S. #7173	98118	t3t2
XD7181	7181 38th Avenue S. #7181	98118	p3t2
XD7183	7183 38th Avenue S. #7183	98118	p3t2
XD7185	7185 38th Avenue S. #7185	98118	p3t2
XD7187	7187 38th Avenue S. #7187	98118	p3t2
XD7189	7189 38th Avenue S. #7189	98118	p3t2
XD7191	7191 38th Avenue S. #7191	98118	p3t2
XD7193	7193 38th Avenue S. #7193	98118	p3t2
XD7195	7195 38th Avenue S.#7195	98118	t3t2
XE7201	7201 38th Avenue S. #7201	98118	t3t2
XE7203	7203 38th Avenue S. #7203	98118	p3t2
XE7205	7205 38th Avenue S. #7205	98118	p3t2
XE7207	7207 38th Avenue S. #7207	98118	p3t2
XE7209	7209 38th Avenue S. #7209	98118	t3t2
XE7211	7211 38th Avenue S. #7211	98118	p3t2
XE7213	7213 38th Avenue S. #7213	98118	t3t2
XE7215	7215 38th Avenue S.#7215	98118	p3t2
XF7221	7221 38th Avenue S. #7221	98118	t3t2
XF7223	7223 38th Avenue S. #7223	98118	p3t2
XF7225	7225 38th Avenue S. #7225	98118	p3t2
XF7227	7227 38th Avenue S. #7227	98118	t3t2
XF7229	7229 38th Avenue S. #7229	98118	p3t2
XF7231	7231 38th Avenue S. #7231	98118	p3t2
XF7233	7233 38th Avenue S. #7233	98118	p3t2
XG7261	7261 38th Avenue S. #7261	98118	t3t2
XG7263	7263 38th Avenue S. #7263	98118	p3t2
XG7265	7265 38th Avenue S. #7265	98118	t3t2
XG7267	7267 38th Avenue S. #7267	98118	p3t2
XG7269	7269 38th Avenue S. #7269	98118	p3t2
XG7271	7271 38th Avenue S. #7271	98118	p3t2
XG7273	7273 38th Avenue S. #7273	98118	t3t2

Unit Directory Report
Othello and Desdemona

XH7241	7241 38th Avenue S. #7241	98118	t3t2
XH7243	7243 38th Avenue S. #7243	98118	p3t2
XH7245	7245 38th Avenue S. #7245	98118	p3t2
XH7247	7247 38th Avenue S. #7247	98118	p3t2
XH7249	7249 38th Avenue S. #7249	98118	p3t2
XH7251	7251 38th Avenue S. #7251	98118	p3t2
XH7253	7253 38th Avenue S. #7253	98118	p3t2
XH7255	7255 38th Avenue S. #7255	98118	t3t2
NA3701	3701 S Othello St	98118	p2t2
NA3703	3703 S Othello St	98118	p1t2
NA3705	3705 S Othello St	98118	p1t2
NA3707	3707 S Othello St	98118	p2t2
NB3709	3709 S Othello St	98118	p4d2
NB3711	3711 S Othello St	98118	t4d2
NC3713	3713 S Othello St	98118	p3d2
NC3717	3717 S Othello St	98118	t3d2
ND3721	3721 S Othello St	98118	p4d2
ND3723	3723 S Othello St	98118	t4d2
NE3729	3729 S Othello St	98118	p2t2
NE3731	3731 S Othello St	98118	p1t2
NE3733	3733 S Othello St	98118	p1t2
NE3735	3735 S Othello St	98118	p2t2
NF7309	7309 38th Ave S	98118	p3s2
NG7311	7311 38th Ave S	98118	p3s2
NH7315	7315 38th Ave S	98118	t3s2
NI7319	7319 38th Ave S	98118	p3s2
NJ7323	7323 38th Ave S	98118	t3s2
OB0301	3815 S Othello St #301	98118	p2e2
OB0302	3815 S Othello St #302	98118	p2e2
OB0303	3815 S Othello St #303	98118	p2e2
OB0304	3815 S Othello St #304	98118	p2e2
OB0305	3815 S Othello St #305	98118	p1e2
OB0306	3815 S Othello St #306	98118	p2e2
OB0307	3815 S Othello St #307	98118	p1e2
OB0308	3815 S Othello St #308	98118	p2e2
OB0309	3815 S Othello St #309	98118	p2e2
OB0310	3815 S Othello St #310	98118	p2e2
OB0311	3815 S Othello St #311	98118	p2e2
OB0312	3815 S Othello St #312	98118	p2e2
OB0401	3815 S Othello St #401	98118	p2e2
OB0402	3815 S Othello St #402	98118	p2e2
OB0403	3815 S Othello St #403	98118	p2e2
OB0404	3815 S Othello St #404	98118	p2e2
OB0405	3815 S Othello St #405	98118	p1e2
OB0406	3815 S Othello St #406	98118	p2e2

Unit Directory Report
Othello and Desdemona

OB0407	3815 S Othello St #407	98118	p1e2
OB0408	3815 S Othello St #408	98118	p2e2
OB0409	3815 S Othello St #409	98118	t2e2
OB0410	3815 S Othello St #410	98118	p2e2
OB0411	3815 S Othello St #411	98118	p2e2
OB0412	3815 S Othello St #412	98118	p2e2
OC7312	7312 38th Ave S	98118	p3s2
OD7314	7314 38th Ave S	98118	t3s2
OE3802	3802 S Holly Park Dr	98118	p3d2
OE7320	7320 38th Ave S	98118	t3d2
OF3810	3810 S Holly Park Dr	98118	p3t2
OF3812	3812 S Holly Park Dr	98118	p3t2
OF3814	3814 S Holly Park Dr	98118	t3t2
OF3816	3816 S Holly Park Dr	98118	p3t2
OG3822	3822 S Holly Park Dr	98118	p3d2
OG7321	7321 39th Ave S	98118	p3d2
PA4006	4006 S Webster St	98118	p2s2
PB0101	7408 40th Ave S #101	98118	t2w2
PB0102	7408 40th Ave S #102	98118	p2w2
PB0103	7418 40th Ave S #103	98118	p2w2
PB0104	7418 40th Ave S #104	98118	p2w2
PB0105	7426 40th Ave S #105	98118	p2w2
PB0106	7426 40th Ave S #106	98118	p2w2
PB0201	7408 40th Ave S #201	98118	p3w2
PB0202	7408 40th Ave S #202	98118	p3w2
PB0203	7418 40th Ave S #203	98118	p3w2
PB0204	7418 40th Ave S #204	98118	p3w2
PB0205	7426 40th Ave S #205	98118	p3w2
PB0206	7426 40th Ave S #206	98118	p3w2
PC4007	4007 S Holly Park Dr	98118	t2s2
QA4007	4007 S Webster St	98118	t2s2
QB7500	7500 40th Ave S	98118	p1t2
QB7502	7502 40th Ave S	98118	p1t2
QB7504	7504 40th Ave S	98118	p2t2
QB7506	7506 40th Ave S	98118	p2t2
QC7508	7508 40th Ave S	98118	t3t2
QC7510	7510 40th Ave S	98118	p3t2
QC7512	7512 40th Ave S	98118	t3t2
QC7514	7514 40th Ave S	98118	p3t2
QD7516	7516 40th Ave S	98118	p3t2
QD7518	7518 40th Ave S	98118	p3t2
QD7520	7520 40th Ave S	98118	p3t2
QD7522	7522 40th Ave S	98118	p3t2
QD7524	7524 40th Ave S	98118	p3t2
QD7526	7526 40th Ave S	98118	t3t2

Unit Directory Report
Othello and Desdemona

QE7528	7528 40th Ave S	98118	p3t2
QE7530	7530 40th Ave S	98118	p3t2
QE7532	7532 40th Ave S	98118	p3t2
QE7534	7534 40th Ave S	98118	t3t2
QF7536	7536 40th Ave S	98118	p2t2
QF7538	7538 40th Ave S	98118	p1t2
QF7540	7540 40th Ave S	98118	p1t2
QF7542	7542 40th Ave S	98118	p2t2
QG4006	4006 S Austin St	98118	t3s2
QH4013	4013 S Webster St	98118	p1s2
QI7501	7501 MLK Jr Way S	98118	p2t2
QI7503	7503 MLK Jr Way S	98118	p1t2
QI7505	7505 MLK Jr Way S	98118	p1t2
QI7507	7507 MLK Jr Way S	98118	p2t2
QJ7509	7509 MLK Jr Way S	98118	t3t2
QJ7511	7511 MLK Jr Way S	98118	p3t2
QJ7513	7513 MLK Jr Way S	98118	p3t2
QJ7515	7515 MLK Jr Way S	98118	p3t2
QK7517	7517 MLK Jr Way S	98118	t3t2
QK7519	7519 MLK Jr Way S	98118	p2t2
QK7521	7521 MLK Jr Way S	98118	p2t2
QK7523	7523 MLK Jr Way S	98118	p3t2
QL7525	7525 MLK Jr Way S	98118	p3t2
QL7527	7527 MLK Jr Way S	98118	t3t2
QL7529	7529 MLK Jr Way S	98118	p3t2
QL7531	7531 MLK Jr Way S	98118	t3t2
QM7533	7533 MLK Jr Way S	98118	p2t2
QM7535	7535 MLK Jr Way S	98118	p1t2
QM7537	7537 MLK Jr Way S	98118	p1t2
QM7539	7539 MLK Jr Way S	98118	p2t2
QN4012	4012 S Austin St	98118	t3s2
RA4007	4007 S Austin St	98118	t2s2
RB0101	7602 40th Ave S #101	98118	p2w2
RB0102	7602 40th Ave S #102	98118	p2w2
RB0103	7610 40th Ave S #103	98118	p2w2
RB0104	7610 40th Ave S #104	98118	p2w2
RB0105	7618 40th Ave S #105	98118	p2w2
RB0106	7618 40th Ave S #106	98118	p2w2
RB0201	7602 40th Ave S #201	98118	p3w2
RB0202	7602 40th Ave S #202	98118	p3w2
RB0203	7610 40th Ave S #203	98118	p3w2
RB0204	7610 40th Ave S #204	98118	t3w2
RB0205	7618 40th Ave S #205	98118	p3w2
RB0206	7618 40th Ave S #206	98118	p3w2
RC4008	4008 S Holden St	98118	p1s2

Unit Directory Report
Othello and Desdemona

RD4013	4013 S Austin St	98118	p2s2
RE4019	4019 S Austin St	98118	t3t2
RE7603	7603 MLK Jr Way S	98118	p3t2
RE7605	7605 MLK Jr Way S	98118	p3t2
RE7607	7607 MLK Jr Way S	98118	t3t2
RE7609	7609 MLK Jr Way S	98118	p3t2
RE7611	7611 MLK Jr Way S	98118	p3t2
RF4018	4018 S Holden St	98118	p3t2
RF7613	7613 MLK Jr Way S	98118	t3t2
RF7615	7615 MLK Jr Way S	98118	p3t2
RF7617	7617 MLK Jr Way S	98118	p3t2
RF7619	7619 MLK Jr Way S	98118	t3t2
RF7621	7621 MLK Jr Way S	98118	p3t2
RG4012	4012 S Holden St	98118	p1s2
SA4011	4011 S Holden St	98118	t4d2
SA4013	4013 S Holden St	98118	t4d2
SB4017	4017 S Holden St	98118	p2s2
SC4019	4019 S Holden St	98118	p1s2
SD7701	7701 MLK Jr Way S	98118	t2t2
SD7703	7703 MLK Jr Way S	98118	p1t2
SD7705	7705 MLK Jr Way S	98118	p1t2
SD7707	7707 MLK Jr Way S	98118	p2t2
SE7709	7709 MLK Jr Way S	98118	p3t2
SE7711	7711 MLK Jr Way S	98118	p3t2
SE7713	7713 MLK Jr Way S	98118	p3t2
SE7715	7715 MLK Jr Way S	98118	t3t2
SF7717	7717 MLK Jr Way S	98118	t2t2
SF7719	7719 MLK Jr Way S	98118	p1t2
SF7721	7721 MLK Jr Way S	98118	p1t2
SF7723	7723 MLK Jr Way S	98118	t2t2
SG4018	4018 S Chicago St	98118	p1s2
TA3901	3901 S Austin St	98118	t4d2
TA3903	3903 S Austin St	98118	t4d2
TB3907	3907 S Austin St	98118	p1s2
TC3911	3911 S Austin St	98118	t1s2
TD7601	7601 Rockery Dr S	98118	p2t2
TD7603	7603 Rockery Dr S	98118	p3t2
TD7605	7605 Rockery Dr S	98118	p2t2
TE7607	7607 Rockery Dr S	98118	t3t2
TE7609	7609 Rockery Dr S	98118	p3t2
TE7611	7611 Rockery Dr S	98118	t3t2
TE7613	7613 Rockery Dr S	98118	p3t2
TE7615	7615 Rockery Dr S	98118	t3t2
TE7617	7617 Rockery Dr S	98118	p3t2
TF7619	7619 Rockery Dr S	98118	p1s2

Unit Directory Report
Othello and Desdemona

TG7621	7621 Rockery Dr S	98118	p1s2
TH7623	7623 Rockery Dr S	98118	t3t2
TH7625	7625 Rockery Dr S	98118	p3t2
TH7627	7627 Rockery Dr S	98118	t3t2
TH7629	7629 Rockery Dr S	98118	t3t2
TI7631	7631 Rockery Dr S	98118	p3t2
TI7633	7633 Rockery Dr S	98118	p3t2
TI7635	7635 Rockery Dr S	98118	t3t2
TI7637	7637 Rockery Dr S	98118	p3t2
TI7639	7639 Rockery Dr S	98118	p3t2
TI7641	7641 Rockery Dr S	98118	t3t2
TJ7643	7643 Rockery Dr S	98118	p2t2
TJ7645	7645 Rockery Dr S	98118	p3t2
TJ7647	7647 Rockery Dr S	98118	p2t2
TK3910	3910 S Holden St	98118	p1s2
UA3905	3905 S Holly Park Dr	98118	p3d2
UA7402	7402 39th Ave S	98118	t4d2
UB3911	3911 S Holly Park Dr	98118	p1s2
UC7401	7401 Rockery Dr S	98118	p2t2
UC7403	7403 Rockery Dr S	98118	p1t2
UC7405	7405 Rockery Dr S	98118	t1t2
UC7407	7407 Rockery Dr S	98118	t2t2
UD7409	7409 Rockery Dr S	98118	p3t2
UD7411	7411 Rockery Dr S	98118	t3t2
UD7413	7413 Rockery Dr S	98118	p3t2
UD7415	7415 Rockery Dr S	98118	p3t2
UD7417	7417 Rockery Dr S	98118	p3t2
UD7419	7419 Rockery Dr S	98118	t3t2
UE7421	7421 Rockery Dr S	98118	t3t2
UE7423	7423 Rockery Dr S	98118	p3t2
UE7425	7425 Rockery Dr S	98118	t3t2
UE7427	7427 Rockery Dr S	98118	p3t2
UF7429	7429 Rockery Dr S	98118	p1s2
UG7431	7431 Rockery Dr S	98118	p1s2
UH7433	7433 Rockery Dr S	98118	t3t2
UH7435	7435 Rockery Dr S	98118	p3t2
UH7437	7437 Rockery Dr S	98118	t3t2
UH7439	7439 Rockery Dr S	98118	p3t2
UH7441	7441 Rockery Dr S	98118	t3t2
UH7443	7443 Rockery Dr S	98118	p3t2
UI7445	7445 Rockery Dr S	98118	p2t2
UI7447	7447 Rockery Dr S	98118	p3t2
UI7449	7449 Rockery Dr S	98118	p2t2
UJ3910	3910 S Austin St	98118	p1s2
UK3906	3906 S Austin St	98118	p1s2

Unit Directory Report
Othello and Desdemona

UL3900	3900 S Austin St	98118	t4d2
UL3902	3902 S Austin St	98118	p4d2

Maintenance Wage Rate Decision	U.S. Department of Housing and Urban Development Office of Labor Relations	HUD FORM 52158 (06/2006)
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Agency Name: Seattle Housing Authority 190 Queen Anne North Seattle, WA 98109	LR 2000 Agency ID No: WA002A	Wage Decision Type: <input checked="" type="checkbox"/> Routine Maintenance <input type="checkbox"/> Nonroutine Maintenance
	Effective Date: March 25, 2019	Expiration Date: December 31, 2020

The following wage rate determination is made pursuant to Section 12(a) of the U.S. Housing Act of 1937, as amended, (public housing agencies), or pursuant to Section 104(b) of the Native American Housing Assistance and Self-determination Act of 1996, as amended, (Indian housing agencies). The agency and its contractors may pay to maintenance laborers and mechanics no less than the wage rate(s) indicated for the type of work they actually perform.

Eugene Hairston, SLRS HUD Labor Relations (Name, Title, Signature)	3-25-2019 Date
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WORK CLASSIFICATION(S)	HOURLY WAGE RATES	
	BASIC WAGE	FRINGE BENEFIT(S) (if any)
Elevator Mechanic	\$56.28	\$22.51
Maintenance Mechanic	\$22.40	\$16.99
Maintenance Technician	\$18.37	\$14.92
Laborer	\$22.71	\$16.10
Janitor	\$16.01	\$12.73
Carpenter	\$28.42	\$18.31
Electrician	\$32.07	\$19.15
Floor Coverer	\$23.07	\$17.04
Glazier	\$26.99	\$18.22
Painter	\$18.82	\$17.04
Low Voltage Technician	\$26.39	\$15.02
Plumber	\$33.17	\$19.15
Tree Arborist	\$26.67	\$15.09
Landscaper	\$16.96	\$14.37
Fence Installer	\$20.83	\$13.63
Power Equipment Operator	\$34.12	\$16.96
Brick Mason	\$29.80	\$15.87

The agency employee benefit program has been determined by HUD to be acceptable for meeting the prevailing fringe benefit requirements.
(HUD Labor Relations: If applicable, check box and initial below.)

 LR Staff Initial

	FOR HUD USE ONLY LR2000: Log in: Log out:
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Maintenance Wage Rate Decision

**U.S. Department of Housing and
Urban Development
Office of Labor Relations**

**HUD FORM 52158
(06/2006)**

Agency Name:
**Seattle Housing Authority
190 Queen Anne North
Seattle, WA 98109**

LR 2000 Agency ID No:
WA002A

Effective Date:
March 25, 2019

Wage Decision Type:
 Routine Maintenance
 Nonroutine Maintenance

Expiration Date:
December 31, 2020

The following wage rate determination is made pursuant to Section 12(a) of the U.S. Housing Act of 1937, as amended, (public housing agencies), or pursuant to Section 104(b) of the Native American Housing Assistance and Self-determination Act of 1996, as amended, (Indian housing agencies). The agency and its contractors may pay to maintenance laborers and mechanics no less than the wage rate(s) indicated for the type of work they actually perform.

Eugene Hairston, SLRS
HUD Labor Relations
(Name, Title, Signature)

3-25-2019
Date

WORK CLASSIFICATION(S)	HOURLY WAGE RATES	
	BASIC WAGE	FRINGE BENEFIT(S) (if any)
continued - Page 2		
Vehicle Mechanic	\$23.39	\$17.77
Engineer	\$41.54	\$19.15
Pest Control Technician	\$22.27	\$17.05
Solid Waste Laborer	\$18.05	\$16.24
Solid Waste Vehicle Mechanic	\$28.82	\$18.23
Solid Waste Worker, CDL	\$20.06	\$18.57
Window cleaner:		
Scaffold	\$15.99	\$12.41
Non-Scaffold	\$15.99	\$12.41
		<input type="checkbox"/> The agency employee benefit program has been determined by HUD to be acceptable for meeting the prevailing fringe benefit requirements. (HUD Labor Relations: If applicable, check box and initial below.) _____ LR Staff Initial

**FOR HUD USE ONLY
LR2000:**

Log in:

Log out:

Project Identification: **Desdemona and Othello Dryer Vent Cleaning**

Pursuant to, and in compliance with the Request for Bids and other documents relating thereto, and subject to all conditions thereof, the undersigned hereby proposes and agrees to furnish all labor, materials, equipment and testing necessary to perform and furnish the Work as indicated in the Contract Documents, and in accordance with the terms and conditions of the Contract Documents.

In submitting this Bid, the Bidder represents that:

- A. This Bid will remain subject to acceptance for 60 days after the day of opening.
- B. The Owner has a right to reject this Bid.
- C. Bidder will sign and submit the Agreement with Bonds, Insurance, and other documents required by the bid documents within 7 calendar days after the date of Owner's Notice of Award.
- D. Bidder has examined all bidding documents, and has visited the site and become familiar with the general, local and site conditions.
- E. Bidder will ensure equal opportunity for employment and to engage in Affirmative Efforts in the solicitation of women and minorities, Section 3 residents, WMBE and Section 3 firms for participation on this Contract.
- F. Bidder accepts the provisions of and represents that Bid is in accordance with the Contract Documents.

Bidder will complete the Work in accordance with the Contract Documents for the following price.

Item #	Quantity	Description	Unit Bid Price	Extended Price
1	291	Complete dryer duct cleaning as described in attachment B - Scope of Work for a total of 291 units.	\$	\$
<p>Any required repairs revealed during inspection and cleaning of dryer vents will be based on an hourly rate provided for a Not To Exceed amount of \$1,000.00 per repair to include any reimbursable materials needed for such repair. The hourly quantities shown below are an estimate only and SHA does not guarantee that the work actually performed will be equal to the estimated quantity given below.</p>				
Item #	Estimated Quantity	Description	Hourly Rate	Extended Price
2	100 Hours	Hourly billing rate for minor repairs. This may include but is not limited to: reconnecting vent hose and ducting that has come lose, replacing damaged or missing outside vent and replacing damaged vent hose and / or ducting.	\$	\$
BASE BID PRICE (WITHOUT WA STATE SALES TAX):				\$
WA STATE SALES TAX ON MATERIALS AND LABOR:				\$
TOTAL BID PRICE INCLUDING WA STATE SALES TAX:				\$

End of Bid Price Form

ATTACHMENT F

SHA SOLICITATION No. 5311

THE BELOW LISTED DOCUMENTS / FORMS MUST BE RETURNED WITH THE BID

- FOR PROFIT SUBGRANTEE AND CONTRACTOR CERTIFICATIONS AND ASSURANCES
- SSB5301-CERTIFICATION OF COMPLIANCE WITH WAGE PAYMENT STATUTES
- SECTION 3 BUSINESS CERTIFICATION & RESIDENT EMPLOYMENT PLAN FORM
- SUSPENSION AND DEBARMENT FORM
- VENDOR FACT SHEET

For-Profit Subgrantee and Contractor Certifications and Assurances

The Department of Housing and Urban Development (HUD) requires that all for-profit Subgrantees and Contractors on HOPE VI projects sign this “Certifications and Assurances” form certifying that they will comply with the specific federal requirements described below.

The parties who must sign a “Certifications and Assurances” form are defined below:

- **Subgrantees:** These are for-profit organizations to which the Housing Authority (Housing Authority or Grantee) has awarded a grant from the HOPE VI grant that the Housing Authority received from HUD. The subgrantee is accountable to the Housing Authority for the use of the funds provided, but the Housing Authority is ultimately accountable to HUD.
- **Contractors:** This includes any for-profit contractor, consultant, service provider, or supplier that the Housing Authority contracts with for goods or services on any HOPE VI project.

.....

Certification and Assurance: The subgrantee or contractor executing this certification hereby assures and certifies that it will comply with all of the applicable requirements of the following, as the same may be amended from time to time, including adding appropriate provisions to all contracts between Grantee and for-profit Subgrantees or Contractors:

- (1) Administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate. (Contracts more than the simplified acquisition threshold)
- (2) Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)
- (3) Compliance with Executive Order 11246 of September 24, 1965, entitled “Equal Employment Opportunity,” as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60). (All construction contracts awarded in excess of \$10,000 by grantees and their contractors or subgrantees)
- (4) Compliance with the Copeland “Anti-Kickback” Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR part 3). (All contracts and subgrants for construction or repair)
- (5) Compliance with the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR part 5). (Construction contracts in excess of \$2000 awarded by grantees and subgrantees when required by Federal grant program legislation)
- (6) Compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR part 5). (Construction contracts awarded by grantees and subgrantees in excess of \$2000, and in excess of \$2500 for other contracts which involve the employment of mechanics or laborers)

- (7) Notice of awarding agency requirements and regulations pertaining to reporting.
- (8) Notice of awarding agency requirements and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract.
- (9) Awarding agency requirements and regulations pertaining to copyrights and rights in data.
- (10) Access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.
- (11) Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed.
- (12) Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15). (Contracts, subcontracts, and subgrants of amounts in excess of \$100,000).
- (13) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

The information contained in this certification is true and accurate, to the best of my knowledge.

Name of Subgrantee or Contractor	Name and Contract Number:	
Signature of Authorized Certifying Official:	Title:	Date:

WARNING: Section 1001 of the Title 18 of the United States Code (Criminal Code and Criminal Procedure, 72 Stat.967) applies to this certification. 18 U.S.C. 1001, among other things, provides that whoever knowingly and willfully makes or uses a document or writing knowing the same to contain any false, fictitious or fraudulent statement or entry, in any matter within jurisdiction of any department or agency of the United States, shall be fined no more than \$10,000 or imprisoned for not more than five years, or both.

Return this form to:

Seattle Housing Authority
Attn: , Purchasing
P.O. Box 19028
Seattle, WA 98109-1028

Seattle Housing Authority

Section 3 Business Certification

The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed low-and very low-income persons, particularly persons who are recipients of HUD assistance for housing.

Section 3 Business Criteria: Your business is eligible for Section 3 Certification if it meets any one of the following criteria. If your business meets one or more of these criteria, please circle the applicable criteria.

1. Fifty-one percent or more of your business is owned and managed by a Section 3 qualified person or persons. (See qualification guidelines below) A completed and signed Individual Certification form for each Section 3 qualified person or persons is required to be submitted.
2. Thirty percent or more of your permanent, full time employees are Section 3 qualified persons. (When seeking certification under this criteria, please submit a listing of all current, permanent, full-time employees, as well as a completed and signed Individual Certification form for each Section 3 qualified employee.)
3. You can provide evidence of a commitment to subcontract in excess of 25 percent of the amount of all subcontracts to Section 3 certified businesses. (When seeking certification under these criteria, please consult with the Section 3 Coordinator regarding the documentation to be submitted.)

Section 3 Person Criteria: A Section 3 qualified person must:

- 1) Be a City of Seattle Housing Authority public housing resident; or
- 2) Live in the metropolitan statistical area (MSA) covering King, Snohomish, and Pierce counties, and,
- 3) Earn no more than the following amounts for the respective MSA area:

Region/Area	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
King and Snohomish Counties	\$ 56,200	\$64,200	\$ 72,250	\$ 80,250	\$ 86,700	\$ 93,100	\$ 99,550	\$ 105,950
Pierce County	\$ 41,800	\$ 47,800	\$ 53,750	\$ 59,700	\$ 64,500	\$ 69,300	\$74,050	\$ 78,850

Section 3 Statement: Please check the appropriate box below.

- My business is eligible to be certified as a Section 3 business in accordance with the criteria circled above under Section 3 Business Criteria.
- My business is not a Section 3 business.

Signature:		Date Signed:
Name:	Title:	
Company Name:		
Address:		
Telephone Number:		

Note: If you certify above that your business is a Section 3 business, SHA will request documentation and additional information as may be reasonably required to certify whether your business qualifies as a Section 3 business.

Section 3 Resident Employment Plan

Section 3 of the Housing and Urban Development Act of 1968 (hereinafter “Section 3”) requires SHA, to the greatest extent feasible, to provide employment opportunities to “Section 3 residents.” Section 3 residents include residents of SHA communities and other low income residents of the metropolitan statistical area (hereinafter “MSA”) covering King, Snohomish, and Pierce counties. SHA residents, preferably residents of the SHA community in which the work is to be done, are favored over other low-income residents of the MSA.

I

For construction contracts only:

- Each bidder is required to submit with their bid package a plan which will result in the hiring of Section 3 residents to perform the work contemplated by the bid. SHA has established a goal that 100% of all new hires be Section 3 Residents to the greatest extent feasible.
- At a minimum, the Contractor and its subcontractors shall advertise new positions created in order to perform the work called for herein and will post notices to the Contractor’s commitments under Section 3 in conspicuous places at the work site. In addition, the Contractor must notify each labor organization with whom it or its subcontractors have a collective bargaining agreement or other understanding of these Section 3 commitments.

In order to fulfill its Section 3 obligations, the Contractor may work with service providers on site at various SHA communities including, but not limited to, Neighborhood House and the Employment Opportunities Center. The plan should specify the number of positions the Contractor/ Consultant expects will be created and what minimum qualifications and skills will be required in order to perform the positions. The plan, if applicable, should also address the Contractor strategy for recruiting SHA residents for the available positions, which should include consultation with SHA’s Section 3 Coordinator.

1. How many new positions do you expect this contract will require you to create?

2. Describe each position and provide the name and provide the location of the person(s) taking applications for each such position.

3. What minimum skills will be required for each position?

4. Please describe any training opportunities which the contract may create and any agreements concerning training you have.

5. How will you advertise these positions to SHA residents?

If you have any questions about this form, please call Cary Calkins at (206) 588-4314.



Address 190 Queen Anne Ave N
PO Box 19028
Seattle, WA 98109

Telephone 206-615-3300

TTY 1-800-833-6388

Website www.seattlehousing.org

Certification of Compliance with Wage Payment Statutes

The undersigned hereby certifies that the bidder is now, and in the three-year period immediately preceding the date of this bid solicitation 11/26/2019 has been, in compliance with the responsible bidder criteria requirement of RCW 39.04.350(1)(g) and has not been found to have willfully violated any provision of RCW Chapters 49.46, 49.48, or 49.52 in a final determination by the Department of Labor and Industries or any court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Bidder's Business Name

Signature of Authorized Official*

Printed Name

Title

Date

City

State

Check One:

Sole Proprietorship Partnership Joint Venture Corporation

State of Incorporation, or if not a corporation, State where business entity was formed:

If a co-partnership, give firm name under which business is transacted:

If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.

SEATTLE HOUSING AUTHORITY

SUSPENSION AND DEBARMENT COMPLIANCE CERTIFICATE FOR CONTRACTOR

By signing below, the Contractor certifies that to the best of its knowledge and belief neither its firm nor any of its principals as named below are presently debarred, suspended, or have been declared ineligible or are excluded from participation in this transaction by any federal, state or local government.

Contractor's Firm Name: _____

Address: _____

City, State, Zip: _____

	PRINCIPAL(S) Name(s)	Title(s)
1		
2		
3		
4		
5		

Contractor's Signature	Printed Name	Title	Date

NOTE: This requirement applies to the Contractor's firm as well as its principals. Principal is defined in the regulation (2 CFR 180.995) as follows:

- 1) An officer, director, owner, partner, principal investigator, or other person within a participant with management or supervisory responsibilities related to a covered transaction; or
- 2) A contractor or other person, whether or not employed by the participant or paid with Federal funds, who-
 - a) Is in a position to handle Federal funds;
 - b) Is in a position to influence or control the use of those funds; or,
 - c) Occupies a technical or professional position capable of substantially influencing the development or outcome of an activity require to perform the covered transaction.

The federal websites to verify eligibility include: <https://www.sam.gov/portal/public/SAM/> and http://portal.hud.gov/hudportal/HUD?src=/topics/limited_denials_of_participation.

SEATTLE HOUSING AUTHORITY

SUSPENSION AND DEBARMENT COMPLIANCE CERTIFICATE FOR SUB-CONTRACTORS

The Prime Contractor may use this form if the Prime can verify that their Sub-Contractors named below, nor any of their principals are debarred, suspended or ineligible from involvement by Federal, State or Local Government. If the Prime is unable to verify this information, the Prime must send the previous SUSPENSION AND DEBARMENT COMPLIANCE CERTIFICATE FOR CONTRACTOR form to each sub- contractor to be completed and returned.

Prime Contractor's Name: _____ certifies that neither any of the sub- contracting firms named below, nor any of its principals are debarred, suspended or ineligible from involvement by Federal, State or Local Government. I understand that the Seattle Housing Authority (SHA) relies on this certification and I understand that I am obligated to submit the following to SHA:

- A certification for any new sub- contractor hired after submission of this certification.
- A renewal certification for every sub- contractor on the anniversary of the Contract execution date if the Contract Time extends beyond one year.

(Note: In lieu of this certification, the Prime Contractor may elect to submit a separate certification signed by each sub- contracting firm to SHA as evidence of sub- contractor eligibility. It is the Prime Contractor's responsibility to initiate, obtain, and provide all such individual sub- contractor certifications to SHA.)

Prime Contractor's Signature	Printed Name	Title	Date

Sub- Contractor Firm Listing: (If sub- contractors are not involved in the project, please enter **NONE.**)

If additional pages are necessary, copy this form to ensure signed statement precedes any listing of sub- contractors.

Please contact Diana Peterson at 206-615-3470 or by e-mail at diana.peterson@seattlehousing.org if you have any questions regarding compliance with this requirement.



VENDOR FACT SHEET

Return this Form TO: Seattle Housing Authority, Purchasing Division,
 ATTN: Diana Peterson, Sr. Contract Administrator
 190 Queen Anne Ave N, P.O Box 19028, Seattle WA 98109-1028

General Business Information:		<u>For SHA Use Only:</u>	
Name of Business, Organization, or Name of Person (if payment is to an individual):		JDE Vendor No.	Purchasing contracts <input type="checkbox"/>
Mailing Address for Payments:			
City:	State:	Zip Code:	E-Mail Address:
Telephone No.:	Fax No.:	DUNS No.:	
Washington UBI No.:	City of Seattle Business License No.:	Washington Contractor's License No.:	
President/General Manager:	Principal products and/or services offered:		
Type of Organization (check one):			
Individual <input type="checkbox"/>	Sole Proprietor <input type="checkbox"/>	Partnership <input type="checkbox"/>	Corporation <input type="checkbox"/>
Governmental Agency <input type="checkbox"/>		Other _____ <input type="checkbox"/>	
Employee Tax ID No. (TIN) or Social Security No. (if Individual):			
Substitute IRS Form W-9 Certification:			
Under penalties of perjury, I hereby certify that the number shown on this form is my correct taxpayer identification number, <u>and</u> that I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, <u>and</u> I am a U.S. person (including a U.S. resident alien). Note: The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.			
SIGN HERE →	Signature of U.S. Person		Date
Ownership Status (check all that apply):		Racial/Ethnic Status (check one):	
<input type="checkbox"/> MBE (Minority-Owned Business Enterprise) <input type="checkbox"/> WBE (Women-Owned Business Enterprise) <input type="checkbox"/> MWBE (Minority / Women-Owned Business Enterprise) <input type="checkbox"/> CBE (Combination Business Enterprise) <input type="checkbox"/> Small Business <input type="checkbox"/> HUD Section 3 Business <input type="checkbox"/> Certified by OMWBE (Washington State Office of Minority and Women's Business Enterprises) <input type="checkbox"/> Self-Identified (SHA may request a signed statement re: self-certification)		<input type="checkbox"/> Caucasian (1) <input type="checkbox"/> African American (2) <input type="checkbox"/> Native American (3) <input type="checkbox"/> Hispanic American (4) <input type="checkbox"/> Asian/Pacific American (5) <input type="checkbox"/> Hasidic Jews (6)	
Method of Contract Payments: As outlined on the reverse side of this form, for contracts over one million dollars, SHA's method of contract payments is through an electronic virtual credit card issued by SHA's e-payables vendor, Bank of America. Unless SHA grants a waiver, Vendors will receive an enrollment form from SHA following issuance of a contract.			
SIGN BELOW:			
Signature of Authorized Representative of Vendor:			Date:
By signing immediately above, the Vendor hereby represents the following:			
a) The Vendor certifies that to the best of its knowledge and belief, neither it, nor any person/principal or firm which has an interest in the Vendor's firm, is ineligible to participate in a SHA contract, purchase order, direct pay or other transaction, pursuant to the Certification of Eligibility provision specified in the Vendor Fact Sheet Instructions, or; b) The Vendor will comply with SHA's General Terms and Conditions applicable to Purchase Orders, if the Vendor will be supplying goods and/or services through an SHA Purchase Order.			
To obtain a copy of the General Terms and Conditions, call (206) 615-3379 or visit our Web site at https://www.seattlehousing.org/sites/default/files/Purchase_Orders_Terms_Conditions.pdf			

Vendor Fact Sheet Instructions

Thank you for your interest in doing business with the Seattle Housing Authority (SHA). We look forward to doing business with you. If you have any questions about completion of the Vendor Fact Sheet, please call us at (206) 615-3379.

In order for SHA to make payments to you or to procure goods or services from you, we need the information requested on the Vendor Fact Sheet, which also serves as a substitute IRS W-9 Form. The information about you will be entered into our computerized payment system and will allow us to make required reports to the Federal government about our business and payment transactions.

Substitute IRS Form W-9 Certification: In completing the Vendor Fact Sheet, you must sign the "Substitute IRS Form W-9 Certification" or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct taxpayer identification number to SHA, you must cross out the portion of the certification after the word "and" in line two, through the end of line five, before signing the form. Detailed instructions about IRS Form W-9 are included on the form, which may be obtained by calling our office at (206) 615-3379 or visiting the IRS web site at www.irs.gov.

Certification of Eligibility: In order to do business with SHA, the Vendor must be eligible to:

- 1) Be awarded contracts by any agency of the U.S. Government, HUD, or the State in which this Contract work is to be performed; or,
- 2) Participate in HUD programs pursuant to 24 CFR Part 24.

The websites to verify eligibility of the firm and its principals are: <https://www.sam.gov/portal/SAM> and http://portal.hud.gov/hudportal/HUD?src=/topics/limited_denials_of_participation. By signing the Vendor Fact Sheet, the Vendor understands that the certification of eligibility is a material representation of fact upon which reliance was placed when SHA agreed to enter into the transaction with the Vendor. SHA may require the Vendor to submit such certification on an annual basis depending on the terms of its contract or the frequency of its business transactions with SHA. If the Vendor subcontracts any portion of the work, the Vendor will be required to submit a similar certification of eligibility to SHA for any Vendor subcontracts. Any written contract executed between SHA and the Vendor shall include these provisions, which may also be referred to as Suspension/Debarment provisions.

Contract Payments: Unless SHA grants a waiver, its method of contract payment for contracts of one million or more is through its Bank of America e-payables program. Payments will be made electronically through a virtual Visa credit card. Benefits for using this method include reduced labor costs associated with the processing of checks and enhancing cash flow by eliminating float time associated with the mailing of checks. To learn more about the program, please click here or copy and paste the following URL into your browser: www.bankofamerica.com/epayablesvendors. For new vendors, SHA will automatically send an enrollment form upon contract award. If you have questions about the program, please contact Brenda Mix, SHA's Accounts Payable Manager, at 206-615-3421 or bmix@seattlehousing.org.

Small Businesses: The Vendor Fact Sheet also requests information about whether your business is owned and controlled by women or minorities, and/or is a small business. The following are definitions of these terms for your use. This information provides valuable information to SHA in its efforts to ensure its contracting program meets its diversity objectives and requirements.

- **WMBE:** Minority and women-owned business enterprises must either be self-identified or certified by the Washington State Office of Women's and Minority Business Enterprises (OMWBE) to be at least fifty-one percent owned by women and/or minority group members.
- **Small Business:** A small business means a business concern, including its affiliates, that is independently owned and operated, not an affiliate or subsidiary of a business dominant in its field of operation, and qualified as a small business under the criteria and size standards in 13 CFR 121. Furthermore, a business is considered small according to the Small Business Administration's established guidelines provided to such businesses.
- **HUD Section 3 Business:** A business that is owned 51% or more by a Section 3 qualified person, or where 30% or more of the permanent, full-time employees of the business are Section 3 qualified persons, or where the business can provide evidence of a commitment to subcontract in excess of 25% of the amount of all subcontracts to other Section 3 certified businesses. A Section 3 qualified person must live in the metropolitan statistical areas identified on SHA's Section 3 form and whose income level meets or falls below the stated income limits.