

REQUEST FOR COMPETITIVE PROPOSALS (RFCP)

5704 – IN-UNIT WI-FI INITIATIVE

PROJECT DESCRIPTION: The Seattle Housing Authority, hereinafter referred to as SHA and/or Owner, is soliciting proposals from qualified firms, hereinafter referred to as Proposer to provide consultation and design services of in-unit Wi-Fi internet access systems, with the opportunity to install, maintain and support in-unit Wi-Fi internet access to individual residential units. The scope initially will be a pilot program consisting of six-to-eight SHA residential properties with an approximate total of 525-residential units. Most of the locations already have common area Wi-Fi.

LOCATION: The project is located at various Seattle Housing Authority Sites.

ESTIMATE: The estimate for this project is \$320,000

PROPOSAL SUBMISSION DEADLINE: Sealed competitive proposals **must be received no later than 2:00 p.m. on February 10, 2023** at the **Fifth Floor SHA Reception Desk** at the street address below. Proposals sent by U.S. Mail must be addressed to the P.O. Box below and must be delivered to SHA by the deadline stated above. **Faxed or e-mailed proposals will not be accepted.**

Seattle Housing Authority
Attention: Diana Peterson, Purchasing Division
190 Queen Anne Avenue North
5th Floor Receptionist
P.O. Box 19028
Seattle, Washington 98109-1028

The outside of all bid envelopes must be clearly labeled with the following information: "Bid Documents," name of project, date and time, the bidder's business name, address, and telephone number.

PRE-BID SITE VISIT:

One in person pre-bid site visit will be scheduled to give potential Proposers an opportunity to walk the project sites and surrounding area.

Pre-Bid site visit will cover multiple different locations and will take approximately 5 hours.

The pre-bid site visit will be on 01/18/2023 and start at 9:00 AM.

Properties will be visited in the following order:

1. Lake City Court, 12536 33rd Ave NE, Seattle 98125
2. Red Cedar 808 E Fir St., Seattle, WA 98122; and Ritz Apt 1302 E Yesler Way, Seattle, WA 98122 (walking distance between the 2)
3. Center Park 2121 26th Ave S, Seattle, 98144
4. MLK Apartments 7921 & 7923 MLK Way (walking distance between the 2)

5. South Shore Court 4811 S. Henderson St 98118 & 4814 S Director St 98118
(walking distance between the 2)

Parking is first come first served and be most likely street parking. SHA will add additional pre-bid site visits if deemed necessary.

Non-attendance on the part of the Bidder shall not relieve the bidder of any responsibility for adherence to any of the provisions of the bid documents or any Addenda.

OBTAINING BID DOCUMENTS: PLANS, SPECIFICATIONS, ADDENDA, AND PLANHOLDER'S LIST for this project will be available on-line through Builder's Exchange of Washington, Inc. at <http://www.bxwa.com>. Access to project bid documents is provided to Prime Bidders, Subcontractors, and Vendors by going to <http://www.bxwa.com> and clicking on "Posted Projects", "Public Works", "Seattle Housing Authority", and "Projects Bidding". This online plan room provides Bidders with fully usable online documents with the ability to: download, view, print, order full/partial plan sets from numerous reprographic sources, and a free online digitizer/take-off tool. It is recommended that Bidders "register" in order to receive automatic e-mail notification of future addenda and to place themselves on the "Self-Registered Bidders List". Bidders that do not register will not be automatically notified of addenda and will need to periodically check the on-line plan room for addenda issued on this project. For assistance with access or registration, contact Builders Exchange of Washington at (425) 258-1303.

Administrative and Technical Questions: All inquiries regarding this project must be received in writing no later than **2:00 PM, January 25, 2023**, and be directed to Diana Peterson, Lead Sr. Contract Administrator, by email to purchasing@seattlehousing.org. Questions will be answered via Addendum and available to all Proposers. Questions received later than the date and time above will not receive a response.

BID GUARANTY: Bid security is not required.

SOCIAL EQUITY CONTRACT REQUIREMENTS – Section 3, MWBE, EEO, and Apprenticeship: The Seattle Housing Authority strongly encourages Minority-Owned (MBEs) and Women-Owned Businesses (WBEs), socially and economically disadvantaged business enterprises, HUD Section 3 businesses, Veteran-owned and small businesses to submit bids, to participate as partners, or to participate in other business activities in response to this solicitation. This Contract includes HUD Section 3 resident and business utilization goal requirements, WMBE utilization goal requirement, apprenticeship participation goal requirement, and an aspirational women and minority employment workforce goal.

DIVERSITY: SHA is an Equal Employment Opportunity Employer, and strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses, HUD Section 3 businesses, and small businesses to submit bids or to participate as subcontractors and suppliers on SHA contracts.

PREVAILING WAGES: The contractor and all subcontractors will be required to pay prevailing wages as specified in the Bid Documents.

RIGHTS RESERVED: SHA reserves the right to cancel this invitation to bid, to waive as an informality any irregularities in bids, to reject any and all bids, and accept the lowest responsive bid from a qualified and responsible bidder.

Philip D. Summer
Deputy Director of Contracts and Procurements