



190 Queen Anne Ave N  
PO Box 19028  
Seattle, WA 98109-1028

## REQUEST FOR BIDS (by Email)

Date: July 6, 2023	To: Potential Bidders for SHA Solicitation <b>#5807 University House Water Fixture Replacement</b>		
The work described below is subject to the conditions described on Attachment A, version 1 <input type="checkbox"/> version 2 <input checked="" type="checkbox"/>			
SHA Reference No.:  <b>5807</b>	(Federal Prevailing Wages) Federal Wage Decision No.: <b>HUD Non-Routine Maintenance Wage Rates Through 12-31-2024</b>	OR	(State Prevailing Wages) Date of State Prevailing Wage Schedule: <b>N/A</b>
Number of Calendar Days to Complete Work: <b>30</b>	For Questions Contact: Veronica Sharp, Design and Construction Contract Administrator	Phone No.: (206) 615-3313	E-mail: <a href="mailto:purchasing@seattlehousing.org">purchasing@seattlehousing.org</a>
Project Description • Scope of Work: <input checked="" type="checkbox"/> See Scope of Work attached. or <input type="checkbox"/> See Scope of Work below.  SHA has performed, or caused to be performed, a good faith inspection to determine whether materials to be worked on or removed contain asbestos.			
<b>PRE-BID SITE VISIT: <u>Monday, July 10, 2023, at 10:00AM until 12:00PM.</u></b> Meet at 4700 12th Ave NE, Seattle, WA 98105.			
<b>DEADLINE FOR QUESTIONS is <u>Wednesday, July 19, 2023, no later than 4:00PM.</u></b> Email your questions to: <a href="mailto:purchasing@seattlehousing.org">purchasing@seattlehousing.org</a>			
<b>BID DUE DATE AND TIME: <u>Tuesday, August 1, 2023, by 2:00PM.</u></b> The bidder is responsible for ensuring that its Bid is received prior to the deadline. Bids received after the deadline will not be considered.			
<b>Bids for Small Works Roster advertised projects will only be accepted from contractors who are listed on Seattle Housing Authority's Small Works Roster at the time bid is due. SHA utilizes the Small Public Works Roster maintained by MRSC to solicit bids from contractors for this solicitation. Register for FREE at <a href="http://www.mrscrosters.org">www.mrscrosters.org</a> and select Seattle Housing Authority. All companies on the roster must meet the agency's minimum qualifications for licensing bonding, and insurance and not be on any state or federal debarment lists.</b>			
<b>EMAIL YOUR BID TO: <a href="mailto:purchasing@seattlehousing.org">purchasing@seattlehousing.org</a></b> or deliver to the address above.			
<b>BIDDER ACKNOWLEDGES RECEIPT OF ADDENDA(S) NUMBER(S): _____</b>			
<b>BIDDER MUST COMPLETE THE INFORMATION BELOW.</b> In addition, if bidder has never done business with SHA, it must submit a vendor fact sheet with its bid form. Bidder must also submit the required Section 3 forms with its bid form. <input type="checkbox"/> If checked, Bidder must complete the attached Detailed Bid Price Form and provide the total bid price below.			
Basic Bid Price (without Sales Tax)	Sales Tax on Materials (see Attachment A)	Total Bid Price (with Sales Tax on Materials Only)	
Bidder's Business Name:	Telephone No.:	E-Mail Address:	
Address:		City, State, Zip Code:	
Business Classification: <input type="checkbox"/> WBE <input type="checkbox"/> MBE <input type="checkbox"/> MWBE <input type="checkbox"/> Section 3		Contractor Registration No.:	
Signature:	Date:	Printed Name and Title of Person Signing Bid:	

By signing above, the Bidder acknowledges receipt of Attachment A and any addenda issued for this project, and proposes to furnish all material and labor and to perform all work described herein for the Bid Price noted above. The Bidder also certifies the following: to have personally and carefully evaluated the Project Description and Attachment A, and to have a clear understanding of the same, including the requirement to pay prevailing wages.

- ATTACHMENT A: Version 2 (\$35,000.00 to \$250,000.00)**
- ATTACHMENT B:**
  - 1. **Scope of Work**
  - 2. **Limited Good Faith Asbestos Survey**
  - 3. **As-Built Drawing**
- ATTACHMENT C: HUD Non-Routine Maintenance Rates (Effective 1/17/23 through 12/31/24)**
- ATTACHMENT D: Sample Contract**
- ATTACHMENT E: Forms**
  - 1. **SHA Vendor Fact Sheet**
  - 2. **A. Section 3 Benchmark Low and Very Low-Income Person and Eligible Businesses**
    - B. Section 3 Income Limits**
    - C. Business Concern Certification for Contracting**
    - D. Sample Quarterly Reporting Form**
  - 3. **Suspension and Debarment Compliance Certificate for Contractor/Subcontractor**
  - 4. **For-Profit Subgrantee and Contractor Certifications and Assurances**
  - 5. **Certification of Compliance with Wage Payment Statutes (SSB5301)**
  - 6. **Non-Collusive Affidavit**

**SUBMISSION CHECKLIST - THE FOLLOWING FORMS NEED TO BE COMPLETED, SIGNED AND RETURNED**

- \_\_\_\_\_ **Request for Bids (Page 1 and Page 2)**
- \_\_\_\_\_ **SHA Vendor Fact Sheet**
- \_\_\_\_\_ **Section 3 Business Concern Certification for Contracting (if applicable)**
- \_\_\_\_\_ **Suspension and Debarment Compliance Certificate for Contractor/Subcontractor**
- \_\_\_\_\_ **For-Profit Subgrantee and Contractor Certifications and Assurances**
- \_\_\_\_\_ **Certification of Compliance with Wage Payment Statutes**
- \_\_\_\_\_ **Non-Collusive Affidavit**