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SEATTLE HOUSING AUTHORITY  
REGULAR BOARD BRIEFING  
MEETING AGENDA

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LOCATION                      Seattle Housing Authority, Jesse Epstein Rm, First Floor, 190 Queen Anne Ave N

DATE                              Monday, November 14, 2016 8:00 am – 9:30 am

BOARD ATTENDEES              Emily Abbey, Vice-Chair                      David Moseley  
Ahmed Abdi                                      Zachary DeWolf  
Dr. Paula Houston                              Jermaine Smiley  
Deborah Canavan Thiele, Chair

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DISTRIBUTION                      SHA Board of Commissioners; Cabinet

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Commissioner Roll Call

AGENDA:

1. Resolution 5118 – Disposition Application for Yesler Terrace              Ann-Marie Lindboe– 10 min
2. Strategic Plan KPI Dashboard-Q3 Update                                      Shkelqim Kelmendi – 30 min
3. Monthly Voucher Utilization Report    Cynthia West-5 min
4. Yesler Terrace Update    Stephanie Van Dyke-10 min
5. ED Contract Renewal

Board Chair Debbie Thiele opened the meeting at 8:06 a.m.

Commissioners Houston and Smiley were absent from the Briefing.

## MEETING NOTES

Review 11/21/16 Regular Board Meeting Agenda and Updates

### Resolution 5118 – Disposition Application for Yesler Terrace

Executive Director Andrew Lofton presented Resolution No. 5118 to the Board, which authorizes the Executive Director or designee to submit an application to HUD for the disposition of approximately 2.6 acres at Yesler Terrace, consisting of portions of Block 3 and all of Block 4. The land will be acquired by Yesler Investors 3 LLC and Yesler Investors 4 LLC, respectively, under a Negotiated Sale at Fair Market Value. In order to transfer title, SHA must first obtain HUD approval for the disposition of land to the buyer.

### Strategic Plan KPI Dashboard-Q3 Update

Policy & Strategic Initiative Coordinator Sr. Policy Analyst Shkelqim Kelmendi presented an overview of SHA 3<sup>rd</sup> Quarter Key Performance Indicators to the Board to keep them updated on the agency's **progress toward achieving strategic directions, key objectives and organizational cornerstones** set forth in the 2016-2020 Strategic Plan. Indicators that were addressed in the report were 1) Capacity to Serve, 2) People Housed, 3) Access to Opportunity Areas, 4) Economic Self-Sufficiency, 5) Quality Housing, 6) Financial Health, and 7) Customer Service. The KPI dashboard continues to evolve in defining the metric indicators so that they are measurable and relevant to the goals of the agency. Staff is continuing to evaluate current data and exploring options to further define some of the indicators, such as Customer Service and Quality Housing.

### Voucher Utilization Report

Housing Choice Voucher Program Analyst Michelle Hoang reported to the Board that voucher utilization increased by .3% from September 2016 to October 2016 (from 88.8% to 89.1%). To date, SHA has served an additional 106 families.

### Yesler Terrace Update

Development Director Stephanie Van Dyke reported that Hoa Mai constructing is coming along quite well; leasing is expected in mid-2017, with 39 families located on-site at Yesler Terrace relocating there. A model unit will be provided for viewing to give potential tenants an idea of space within the units prior to leasing the unit. Quite a bit of open space designs are being completed after being shown to various community groups several times over the past few months for feedback and comment. Designs for the first of the pocket parks garnered some

positive feedback when shown recently to various community groups, which will be built in conjunction with the second part of the Vulcan construction project.

A number of private sector projects are taking shape and moving forward, one being a building constructed by Vulcan that is getting underway, and we are selling additional land to them for an additional two more buildings, as reflected in the Resolution No. 5118.

#### Executive Director Contract Renewal

Board Chair Debbie Thiele notified the Board of the **intention to vote on the Executive Director's** contract renewal, which will take place in December. They will vote on the 3-year employment contract renewal terms between the ED and the Board of Commissioners, which oversees the contract, as well as the **Executive Director's performance evaluation for 2016**.

Board Chair Thiele adjourned the meeting at 9:15 a.m.

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Secretary-Treasurer