TOP TEN FACTS
Every member needs to know about our Term Life Insurance – one of the many benefits of being an HAI Group member

1. Who writes the policy and who is the policyholder?
The policy is written with The Hartford and the policyholder is Housing Authority Insurance, Inc. (Effective February 1, 2013)

2. How does a Public Housing Authority qualify as an eligible member?
Public Housing Authorities must maintain membership with Housing Authority Insurance, Inc. to qualify.

3. Who is eligible?
- Public Housing Authority Commissioners
- Public Housing Authority Executive Directors
- Full-time employees of Public Housing Authorities, who are in good standing
- Must be United States citizen

4. Are volunteers/interns eligible?
Volunteers/interns are not eligible for this Member benefit.

5. What is the limit of coverage?
   Basic Limit of Term Life Insurance:
   - Insured Person $5,000
   Reduction in Coverage:
   - Age 65, amount reduces to $3,250
   - Age 70, amount reduces to $2,500

6. Once enrolled, how do we add/remove individuals?
   All new Commissioners, Executive Directors, and full-time employees must be enrolled within 30 days of employment or appointment.
   Contact Maria Sahagun in HR.

7. How do we enroll individuals if we missed the 30-day requirement period?
   Annually, there is an open enrollment period in January. A communication is sent to all eligible Members explaining the process.

8. Can an insured designate multiple beneficiaries or change beneficiaries?
   Yes, please designate a percentage after each beneficiary’s name. If changing beneficiaries, please submit a new census noting the change.

9. What can we provide to enrolled individuals as documentation?
   Once enrolled, we will provide your Public Housing Authority with a Certificate of Insurance showing all coverage details.

10. What do we do should we have questions or need to report a claim?
    For any questions or to report a claim, call Patricia Anderson at (206) 615-3328, or email her at patricia.anderson@seattlehousing.org