The purpose of HUD’s Section 3 program is to provide employment, training and contracting opportunities to low-income individuals, particularly those who are recipients of government assistance for housing or other public assistance programs. Your response is voluntary, confidential, and has no effect on your employment.

Eligibility for Section 3 Worker or Targeted Section 3 Worker Status

A Section 3 worker seeking certification shall self-certify and submit this form to the recipient contractor or subcontractor, that the person is a Section 3 worker or Targeted Section 3 Worker as defined in 24 CFR Part 75.

Instructions: Enter/select the appropriate information to confirm your Section 3 worker or Targeted Section 3 Worker status.

Employee Name: _______________________

1. Are you a resident of public housing or a Housing Choice Voucher Holder (Section 8) □ YES □ NO

2. Are you a YouthBuild participant? □ YES □ NO

3. Check the box for the county where you reside.
   □ King County   □ Pierce County   □ Snohomish County   □ Other __________________

4. In the field below, select the amount of individual income you believe you earn on an annual basis.
   □ Less than $10,000   □ $10,001 - $20,000   □ $20,001 - $30,000
   □ $30,000 - $40,000   □ $40,001 - $50,000   □ $50,001 - $60,000   □ More than $60,000

Select from ONE of the following two options below:

I qualify as a:

□ Section 3 Worker (as defined on page 3 of this Section 3 Worker Certification Form)

□ Targeted Section 3 Worker (as defined on page 3 of this Section 3 Worker Certification Form)
Employee Affirmation

I affirm that the above statements (on page 1 of this form) are true, complete, and correct to the best of my knowledge and belief. I hereby certify, under penalty of law, that the following information is correct to the best of my knowledge.

Employee Address: ___________________________________________

Print Name: ________________________________________________

Signature: __________________________ Date: __________

FOR ADMINISTRATIVE USE ONLY

Is the employee a Section 3 worker based upon their self-certification? □ YES □ NO

Is the employee a Targeted Section 3 worker based upon their self-certification? □ YES □ NO

Was this an applicant who was hired as a result of the Section 3 project? □ YES □ NO

If Yes, what is the name of the company? _______________________

What was the date of hire? ______________

EMPLOYERS MUST RETAIN THIS FORM IN THEIR SECTION 3 COMPLIANCE FILE FOR FIVE YEARS.
Eligibility Guidelines

The worker’s income must be at or below the amount provided below for an individual (household of 1) regardless of actual household size.

### Individual Income Limits for King, Snohomish and Pierce Counties

| Income Limits Category | FY 2022
<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>King County</td>
<td>Snohomish County</td>
<td>Pierce County</td>
</tr>
<tr>
<td>Extremely Low Income Limits (30%)</td>
<td>$27,200</td>
<td>$27,200</td>
<td>$21,350</td>
</tr>
<tr>
<td>Very Low Income Limits (50%)</td>
<td>$45,300</td>
<td>$45,300</td>
<td>$35,550</td>
</tr>
<tr>
<td>Low Income Limits (80%)</td>
<td>$66,750</td>
<td>$66,750</td>
<td>$56,850</td>
</tr>
</tbody>
</table>

See [https://www.huduser.gov/portal/datasets/il.html](https://www.huduser.gov/portal/datasets/il.html) for most recent income limits.

### Section 3 Worker Definition:

- A low or very low-income resident (the worker’s income for the previous or annualized calendar year is below the income limit established by HUD); or
- Employed by a Section 3 business concern; or
- A YouthBuild participant.

### Targeted Section 3 Worker Definition:

- Employed by a Section 3 business concern; OR
- Currently fits at least one of the following categories as documented within the past five years:
  - A resident of Seattle Housing Authority public housing or Section 8-assisted housing;
  - A resident of other public housing projects or Section 8-assisted housing managed by the public housing authority that is providing the assistance; or
  - A YouthBuild participant.