How to register for the SHA Portal Instructions for tenants



Welcome To Seattle Housing Authority Portal

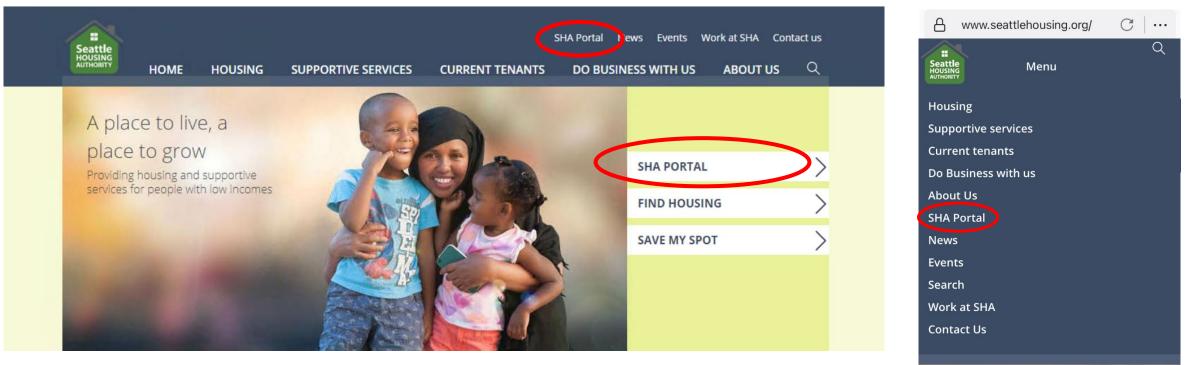
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Before registering for the SHA Portal, make sure you have:

- An active email address
- Your unique registration code if you have been sent one. If you do not have a code, you may still register.
- Your Social Security Number (SSN). <u>Note</u>: The SSN must be for the head of household.

Go to https://seattlehousing.org and click on "SHA Portal."







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| | Home | |
|-------|----------------------------|--|
| | HOUSING | SHA Portal |
| | SHA HOUSING | What is the SHA Portal? |
| | HOUSING CHOICE VOUCHERS | The SHA Portal is a secure, convenient way for SHA residents, and Housing Choice Voucher participants and landlords to conduct business with the Seattle Housing Authority. |
| | COLLABORATIVE HOUSING | Tenants can submit annual recertification information, update their contact information and contact their property manager or certification specialist. Landlords can use the SHA Portal to manage their property accounts and transact other business with SHA. |
| | | How do I sign up? |
| | | SHA is opening access to the SHA Portal in phases and will provide tenants, landlords and applicants with a one-time code to register when the SHA Portal is ready for them to begin using it. Users need a valid email address to access the SHA Portal. |
| Click | here. | If you have already registered and want to log in, or have been sent a code and need to register, please click below. If you need help with one-time registration see detailed instructions. |
| | | SHA PORTAL |
| | | |

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Click "Tenant Login"



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SHA Portal Login

| If you have already registered, you can log in below with the User Name and Password you created. Click the Forgot password link if you for | got your password. |
|---|---|
| To complete your online registration, you must have a valid email address. If you do not have an email address, please click one of the follow choose another provider. | ing links to create one, or |
| Gmail | |
| Yahoo | Ν |
| Outlook | hà |
| choose another provider. Gmail Yahoo | ing links to create one, or $\begin{tabular}{c} \hline \end{tabular}$ |

| Email | |
|---|-------------------------|
| Password | Click here to register. |
| Remember Me | |
| Login | |
| Click here to register Forgot password? | |



SHA Portal Login

| | red, you can log in below with the User Name and Password you assword link if you forgot your password. |
|-------------------------|--|
| | gistration, you must have a valid email address. If you do not ase click one of the following links to create one, or |
| Gmail | |
| Yahoo | |
| Outlook | |
| Enter Your Registration | Code |
| | Go |

Enter your unique registration code, provided to you in the registration invitation letter.

Already registered? Click here to log in





*Denotes a required field

Personal Details

| First Name* | Complete all fields. |
|--------------|---|
| Last Name* | |
| SSN** | The name and Social Security |
| Phone (Home) | number (SSN) must be for the head of household. |
| | |



| Email Address* | | | |
|--|------------------------------|----------------------------|--|
| Confirm Email Address* | | | |
| Password* | | | |
| Confirm Password* | | | |
| This site is protected by reCAPTCH apply. | IA and the Google Privacy Po | blicy and Terms of Service | |
| Competence and the second seco | e Terms and Conditions | > | |
| I have read and accept th | | | |

Complete all fields.

Read the Terms and Conditions and accept them. Then click "Register."

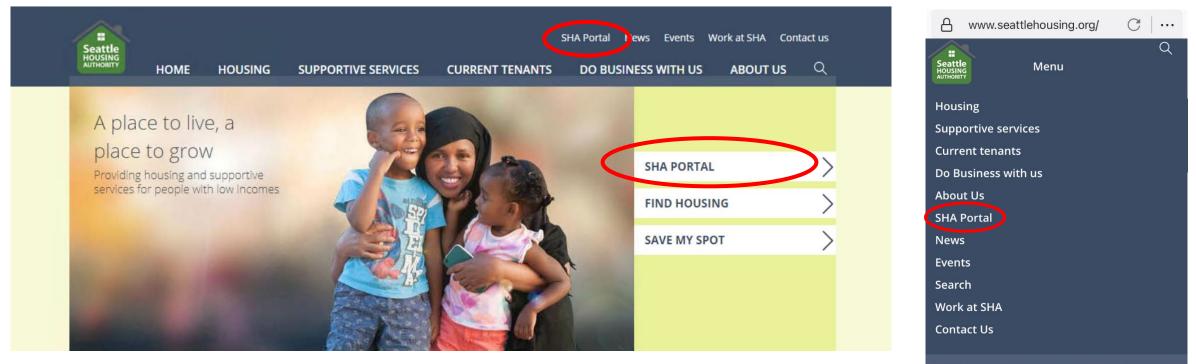
After you click register, you will be logged in to the SHA Portal. You will see a dashboard where you can access your account and perform tasks.

| | Seattle HOUSING AUTHORITY | | | | | |
|--------------------|---------------------------------|------------|-----------------|--|------------|--------|
| | | | | | My Account | ts 🛔 🕩 |
| Family Information | Upload Documents | Documents | Report a Change | QUICK LINKS I want to: Update Contact Details Go | ~ | |
| Certifications | Register With Another Agency | Contact Us | | | | |

When you are finished, click on the arrow on the right to log out.

| - | Seattle HOUSING AUTHORITY | | | | |
|--------------------|---------------------------------|------------|-----------------|---|-----------------|
| ¥ | | | | QUICK | My Accounts 🚨 🕻 |
| Family Information | Upload Documents | Documents | Report a Change | QUICK LINKS I want to: Update Contact Details | ~ |
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To log in next time, simply go to <u>https://seattlehousing.org</u> and click on "SHA Portal."







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|--|--|
| To complete your online registration, you must have a valid email address. If you do not have an email address, please click or choose another provider. | e of the following links to create one, or |
| Gmail | |
| Yahoo | N |
| Outlook | 45 |
| | \square |



Enter your email address and the password you created when you registered. Then click "Login." You will be logged in to your SHA Portal account where you can perform tasks. When you are finished, click on the arrow on the right to log out.

| | Seattle HOUSING | | | | |
|--------------------|---------------------------------|------------|-----------------|------------------------|-------------|
| | | | | | My Accounts |
| | | | | QUICK INKS | |
| | | 6 | | QUICK LINKS | |
| 28 | | U | O | I want to: | |
| Family Information | Upload Documents | Documents | Report a Change | Update Contact Details | ~ |
| | | | | Go | |
| 意で | | | | | |
| Certifications | Register With Another Agency | Contact Us | | | |



If you need help accessing the SHA Portal or have questions,

please <u>contact us</u>.