|  |  |
| --- | --- |
|  | Name  [Street Address, City State ZIP Code]  |  [Email]  |  [Telephone] |
| **Looking For** | [Clearly state the number of bedrooms, bathrooms and rental amount you are looking for. State the number of people in your household and why you are interested in the unit.]  **Example:**  **We are a family of three looking for a 2 bedroom, 1 bathroom rental for $1,000-$1150 a month with at least a 12 month lease in the Beacon Hill area. We have received a Housing Choice Voucher and would like to find a new home by January 8, 2015.** |
| **About Me** | [Briefly list all members of the household and their basic personal information]  **Example:**  **Your Name: Born and raised in XXX, has lived in Seattle for the past # years. Previously worked as a XXX at XXX. Currently works part-time as a XXX while earning $$ a month. She spends most of her time at home with her family on the evenings and weekends.**  **House Mate’s Name: Born and raised in XXX, has lived in the Bell Town neighborhood for XX years. Has received a fixed Social Security income since 1995 in the amount of $$$. Enjoys cooking and volunteering at local food bank and church.**  **Child’s Name: Born and raised in XXX, a typical # year old, currently attends school at XXX. He spends his free time playing sports, playing Legos and coloring.**  **Pets: We do not have any pets** |
| **Employment/ Income** | **[Job Title]** [Company Name]  [Dates From – To]  **[Job Title]** [Company Name]  [Dates From – To] |
|  | **Housing Choice Section 8 Voucher**  Up to $$$ |
| **Housing History** | [Location][Dates]  Rent Amount  [Location] [Dates]  Rent Amount |
| **References** | **[Reference Name]**, [Title]  [Company]  [Contact Information] |
|  | **[Reference Name]**, [Title]  [Company]  [Contact Information] |