

Addendum # 2

Informal Solicitation for
Investigation Services for Employee Related Issues
(Solicitation # 4899)

Date of Addendum # 1: January 25, 2017

The Informal Solicitation for the above named project is amended as noted in this Addendum. This Addendum replaces the original solicitation in its entirety.

This Addendum extends the due date for submittals (see Item 1 below).

Item 1. The Due Date for Submittals/Proposals is extended to **1:00 PM PST, January 31, 2017.**

Questions:

1. Are there any pending investigations which have not yet been started which would be undertaken pursuant to this agreement?
 - Not at this time
2. Can you provide an estimate of the average number of investigations the department undertakes in a typical year?
 - 3-4 investigations per year
3. Can you estimate the percentage of work required under this agreement for legal consultation to SHA Human Resources vs. Investigations vs. anti-discrimination and anti-harassment training?
 - Legal Consultation is roughly 20%, Investigations 60% and training 20%
4. What is the estimated range of cost for the contract (\$10,000 - \$15,000) based on?
 - Similar contracts/services
5. Is Evaluation Criteria #4 Accurate? - (Proposer's demonstrated knowledge of local building codes and Federal building alterations requirements)
 - No it has been corrected in the revised solicitation

END OF ADDENDUM #2