

ADDENDUM NO 1
Issued January 13, 2017

FROM: Seattle Housing Authority
Louise Lauff, Senior Contract Administrator
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P.O. Box 19028
Seattle, WA 98109

TO: All Proposers for Informal Solicitation #4918 Yesler Terrace Artist Works Program

This Addendum No. 1, containing the following revisions, additions, deletions and/or clarifications, is hereby made a part of the Contract Documents for the above-named project. Proposers shall take this Addendum into consideration when preparing and submitting their response to this solicitation.

Receipt of this Addendum shall be acknowledged in the Cover Letter for the Proposal.

QUESTIONS AND ANSWERS

Question 1: I wanted to see when this position would begin, as I have already committed to a project from Mid March - End of April.

Answer: The position will be begin at an exact date to be determined by the selected artist and the Seattle Housing Authority during the contracting process. For the One Year Artist Residency Program (SHA Informal Solicitation #4918), this implies an earliest possible start date of April 2017 and a latest possible start date of July 2017, to allow for a one-year commitment to occur by July 2018. For the Artist Works Program (SHA Informal Solicitation #4919), all work must be completed by July 2018.

Question 2: The scope of work includes: "Contribute to supporting activities associated with the overall program of art activities for YT, including a youth media project, comprehensive evaluation program, community celebrations, and other reflection protocols occurring both in progress and at the end of the program term." Would you describe the "comprehensive evaluation program" and "other reflection protocols" so that I may understand how to address these in my proposal?

Answer: The overall art program at Yesler Terrace includes a number of different programs, two of which are the Artist Works and Artist Residency Programs. Seattle Housing Authority is conducting an overall assessment of all arts programs at Yesler Terrace. Selected artists may be asked to contribute to both qualitative and quantitative assessments of programs. For example, an artist may be asked to contribute to the evaluation program by contributing data such as participant numbers, anecdotal evidence, or audience testimony; or an artist may be asked to participate in individual and group interviews reflecting on the impacts of arts in the Yesler community.

Question 3: Could you please elaborate on the 'Resident Employment Plan'? Does this mean the artist themselves or other individuals who may be required to assist in projects? Would these be permanent positions? Is it expected that applicants know exactly how many positions might be required?

Answer: The Section 3 Resident Employment plan only applies if the artist(s) intend to hire individuals in order to fulfill the contractual obligations, or if the artists qualify as a Section 3 resident.

Question 4: We are not a non profit. We have a non profit umbrella based in Seattle. Is this an issue? Or does this meet the requirements?

Answer: Individuals applying for the position do not need to have non-profit status or affiliation.