

Addendum #2

Informal Solicitation for
De-Escalation Training Consultant
(Solicitation #4951)

Date of Addendum #2: June 19, 2017

The Informal Solicitation for the above named project is amended as noted in this Addendum. This Addendum addresses inquiries and questions received prior to the deadline for written questions of 1:00 p.m. on Wednesday, June 14, 2017, and consists of 1 page.

This Addendum clarifies earlier examples of the Scope of Work from the Solicitation and Addendum 1 by providing details for previously conducted training sessions (see Item 1 below).

Item 1. The Scope of Work, page 1.

The following language was added in Addendum 1: For example, De-Escalation Training previously conducted at Seattle Housing Authority included a 2-hour for General De-escalation training and/or a 4- hour De-escalation Training that included how to deal with individuals with mental disorders pertaining to De-Escalation.

SHA anticipates having at least one De-Escalation training class per quarter. Class sizes and employee count will vary dependent on need. Class sizes can vary from 20 attendees to 60 attendees. Classes may be scheduled at different site locations located in the Seattle City Limits. As an example, in 2016 SHA had approximately 300 total employees trained in De-Escalation at five site locations during approximately eight training classes at \$250 per hour. The Contract payments for 2016 for those classes was \$5,500.

Item 2. Questions

Question #1: Please let us know how many people you anticipate for the trainings.

Answer to Question #1: Seattle Housing Authority cannot estimate class size, as they are dependent on need. We estimate classes could be as small as 20 attendees, or as large as 60 attendees. Our goal is to have several classes with different departments throughout the year.

END OF INFORMAL SOLICITATION ADDENDUM #2