

Addendum No. 5

Request for Proposals (RFP) (Solicitation #4973) Housing Locator Creating Moves to Opportunity (CMTO) Seattle and King County

Addendum Issued on Tuesday, June 20, 2017

The following information clarifies information in the above referenced RFP:

This Addendum lists questions for clarification of entries mentioned in the RFP and Seattle Housing Authority (SHA) responses.

Question 1. An expanded response is being given to a previous question listed on Addendum 1 – Where does the ratio of 350 families and 50 landlords come from? Are we only matching families up to 50 landlords?

SHA Response: 350 is the approximate number of families that will be recruited to participate in CMTO services annually. Fifty reflects the targeted number of successful lease ups annually in opportunity areas and should not be considered a ceiling. This number was arrived at by factoring estimates of the percentage of families that will take up the services and the percentage of those that will lease up in opportunity areas. These numbers will be split equally across SHA and KCHA voucher-holders (and corresponding Seattle and King County opportunity areas). We anticipate that all of these families who lease up in opportunity areas will be eligible to receive the flexible financial assistance. We hope that the take up and success rates will be higher. The firm should expect to work with as many landlords as necessary to meet or exceed opportunity area lease ups.

Question 2. Can you confirm the amount of the award?

SHA Response: The total available operating costs proposed should not exceed \$1 million over 2.5 years. Client Assistance funds of up to \$500,000 is in addition to the \$1 million.

Question 3. Since the three Budget Worksheets are listed as Evaluation Criterion 5, are they included in the core proposal's 10-page limit?

SHA Response: The budget worksheets are not part of the 10 page limit.

Question 4. Are there specific guidelines written somewhere explaining in detail exactly what the \$500,000 to assist families can be used for? If not, can you please approve or deny the options below:

- Additional deposit
- Paying off derogatory credit accounts for families to allow them to qualify for housing
- Paying off past property debt
- Purchasing rent guarantee voucher/certificate

SHA Response: Your proposal should include your ideas of how these funds could be used. The items listed are acceptable considerations.

Question 5. Do we need to find our own workspace outside of the Housing Authorities offices and state how much space OR simply state in the grant the amount of space we will need within the Housing Authorities office?

SHA Response: In your proposal you should identify where you will normally conduct business; additionally if your operations will require meeting space at the Housing Authorities, please also specify that. For example, if your offices locations are in Seattle and/or King County, but certain activities will be conducted at the Housing Authorities what do you anticipate your need for office/meeting space at the Housing Authorities will be.

END OF ADDENDUM #5