

INFORMAL SOLICITATION

ON CALL PHOTOGRAPHY - VIDEOGRAPHY Solicitation No. 5453

ADDENDUM NO. 1
Issue Date: February 1, 2021

This Addendum containing the following revisions, additions, deletions and/or clarifications, is hereby made a part of this solicitation and Contract Documents for the above-named project. Bidders/Proposers shall take this Addendum into consideration when preparing and submitting their response to this solicitation.

This Addendum lists questions received and SHA's responses (see Item 1 below).

Item 1. The following is a list of questions received and SHA's responses to those questions.

Question 1. We are a Northern New Jersey, (located approximately 15 minutes outside of New York City) based video and photo production company, and are willing to travel frequently for contracted employment opportunities. I am very interested in submitting a proposal for professional photography and videography services. In the RFP, it states that some of the dates may be "short notice", and I am no stranger to short notice photo and video shoots. Before submitting a proposal, I would like to know if these services are something that we would be able to accommodate for you. As stated, we have no issues with last minute travel, but want to ensure that we can be at the locations necessary when needed. When a shoot is to be "short notice", what length of time prior to the shoot does SHA consider that be?

Response: *Out of State vendors are eligible to propose for this project, however a local presence is required for short notice meetings. The costs of any anticipated travel should be included in the consultant rates. Note: SHA has not budgeted for travel for this contract and as such the costs anticipated.*

Question 2. Whether companies from Outside USA can apply for this? (like, from India or Canada)

Response: *Out of State vendors are eligible to propose for this project, however a local presence is required for short notice meetings. The costs of any anticipated travel should be included in the consultant rates. Note: SHA has not budgeted for travel for this contract and as such the costs anticipated.*

Question 3. Whether we need to come over there for meetings?

Response: *A local presence is required for short notice meetings. The costs of any anticipated travel should be included in the consultant rates. Note: SHA has not budgeted for travel for this contract and as such the costs anticipated.*

Question 4. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

Response: *A local presence is required for short notice meetings. The costs of any anticipated travel should be included in the consultant rates. Note: SHA has not budgeted for travel for this contract and as such the costs anticipated.*

Question 5. Can we submit the proposals via email?

Response: Yes

END OF ADDENDUM NO. 1