

REQUEST FOR PROPOSALS

CASE MANAGEMENT FOR GARDEN COMMUNITIES 2022

Solicitation No. 5570

Documents

ADDENDUM NO.3

Issue Date 03/01/2022

This Addendum containing the following revisions, additions, deletions and/or clarifications, is hereby made a part of this solicitation and Contract Documents for the above-named project. Proposers shall take this Addendum into consideration when preparing and submitting their response to this solicitation.

This Addendum extends the due date for this solicitation (see Item 1 below), and, lists questions received and SHA's responses (see Item 2 below).

Item 1. Item 1. The Due Date for this solicitation is extended to
Thursday, March 10, 2022, at 2:00 PM.

Item 2. The following is a list of questions received and SHA's responses to those questions:

Question 1.: If the awarded service provider is currently using an in-house Management system, would there be an opportunity for additional funds to be allocated for the system to be implemented for this program if approved by SHA?

Response 1.: If there is an expense for using a case-management system, the contractor should configure that cost into the budget. There are no additional funds beyond the posted award amount.

Question 2.: Is there an opportunity for additional funds to be allocated for the first year in consideration for start-up cost?

Response 2.: No.

Question 3.: We were certified by SHA as a Section 3 business in 2020. The certification is good for 3 years and states we can enclose it with our proposals to SHA during that period. Can we use it with this application instead of completing the new form?

Response 3.: SHA can't accept the certification from 2020 due to changes in HUD regulations. The new form needs to be submitted with the proposal.

Question 4.: If we do have to complete the new form, are the income limits gross or net?

Response 4.: Gross income.

Question 5: Could you please let us know if we can submit an email response?

Response 5: SHA accepts mailed or hand delivered proposals. Submittal delivery requirements are indicated in the solicitation documents

END OF ADDENDUM NO.3