

REQUEST FOR QUALIFICATIONS

On-Call Civil Engineering Services Solicitation No. 5729

ADDENDUM NO. 1
Issue Date August 25, 2023

This Addendum containing the following revisions, additions, deletions and/or clarifications, is hereby made a part of this solicitation and Contract Documents for the above-named project. Bidders/Proposers shall take this Addendum into consideration when preparing and submitting their response to this solicitation.

This Addendum provides information about the Pre-Submission Conference (see Item 1 below), clarifications on RFQ (see Item 2 below), and lists questions received and SHA's responses (see Item 3 below).

Item 1. See attached attendance sheet from the Pre-Submission Conference.

Item 2. See below for clarifications on RFQ:

- Looking for creativity for problem solving with challenging sites and working with City of Seattle.
- No hard copies required – fully electronic submissions should be sent to purchasing@seattlehousing.org
- Please submit 2 PDFs: 1 with proposal and resumes and 1 with remaining required forms/documents.

Item 3. The following is a list of questions received and SHA's responses to those questions.

Question 1. Raedeke Associates has worked with SHA for site permitting in the past (Jackson Park) conducting environmental critical areas reporting and permitting.

I respectfully suggest that environmental critical areas assessment and permitting would be important to list under your item 4 below "Analysis, design, permit submission, and construction documents."

Response: Environmental critical areas assessment and permitting are potential services to be provided under the civil engineering contracts. NEPA review is required on all projects with federal funding. Familiarity with recent updates to NMFS and ESA that impact the NEPA review is helpful.

Question 2. Section C of the RFQ references work for "forensic investigations". Could you clarify or provide examples for what type of work this might entail? Such as assessing conditions of sanitary sewer or storm drain pipes?

Response: *Examples of forensic investigations include assessing conditions of utility systems such as video investigation of storm drains and sewers. One recent example was assessments of spalling concrete conditions where core samples were sent to the lab for analysis.*

Question 3. Section C of the RFQ references "Services related to any of the foregoing may require the use of other design professionals, whether subconsultants or not, including but not limited to land surveyors, Architects, landscape architects, arborists, structural engineers, MEP engineers, transportation engineers, construction managers, and cost estimators."

Is it expected to include subconsultants for the highlighted text for this civil engineering on-call or will those services be provided under another SHA on-call?

Response: *SHA currently has an on-call contract for land surveys and will typically use that contract for those services. On larger infrastructure projects where civil engineering is the primary work SHA may elect to request architects and/or MEP consultants through the civil engineering work orders under the on-call contract. It depends on the scope of work, so flexibility is important. Feel free to share your previously successful approach(es) in your proposal. If this is a concern for your team, please note it in your proposal.*

Question 4. Will geotechnical engineering and hydrogeology analysis required for civil engineering design be provided through SHA's current on-call contract for geotechnical services? or should we include them as a subconsultant for this civil engineering on-call?

Response: *SHA has an on-call contract for geotechnical engineering. Those associated services will be contracted under that contract and not under the civil engineering on-call contract.*

Question 5. How many consultants will be selected?

Response: *SHA plans to select 2-3 firms.*

Question 6. How much work will there be over the next 2 years?

Response: *This contract will primarily serve the asset management and development teams at SHA. Development expects a cadence of one major project a year with 3-4 upcoming master planning / infrastructure projects.*

Question 7. How are projects funded?

Response: *Design services are funded through an internal pre-development budget. When projects reach the construction phase funding can come from a variety of sources including private tax credit partnerships, HUD, Office of Housing, WSHFC, and others. Each funding source may have different regulatory requirements that impact design.*

Question 8. Can you provide clarification regarding bringing on consultants from other disciplines?

Response: *See questions 3 and 4 for clarification on sub consultants.*

Question 9. RFP question – regarding required documents – are any forms included in page limit?

Response: *The following are NOT INCLUDED in the page limit: your cover letter, vendor fact sheet, resumes, Certifications and Representations of Offerors – Non-Construction Contract (form HUD-5369-C), the Suspension and Debarment Certificate for Consultant and Sub-Consultants, For-Profit Subgrantee and Contractor Certifications and Assurances Form, and any applicable Section 3 form(s).*

Question 10. What types of work will be covered with this on-call contract?

Response: *Typical work direct for SHA includes master planning, infrastructure planning, and short plat development. Asset management may have occasional small projects*

Question 11. Will SHA be using other contracts for land surveyor, architects, mechanical, plumbing, geotechnical engineering? If not, what level of architectural/building mechanical would be needed?

Response: *See questions 3 and 4 for clarification on sub consultants.*

Question 12. What are examples of forensic investigation?

Response: *See response to question 2.*

END OF ADDENDUM NO. 1

Pre-Bid/Pre-Submittal Meeting Sign-In Sheet

Project Name: On-Call Civil Engineering Services (#5729)

Friday, August 18, 2023, 11:00a.m.

Name of Firm/Agency	Name of Representative	E-mail Address	Telephone Number	Address, City, State, Zip
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