

INFORMAL SOLICITATION

5892 Various Hope VI Shower Upgrades - Federal Funding REBID Solicitation No. 5892

ADDENDUM NO. 1
Issue Date December 15, 2023

This Addendum containing the following revisions, additions, deletions and/or clarifications, is hereby made a part of this solicitation and Contract Documents for the above-named project. Bidders/Proposers shall take this Addendum into consideration when preparing and submitting their response to this solicitation.

This Addendum includes information on the pre-bid meeting (see Item 1 below), lists questions received and SHA's responses (see Item 2 below), provides revised Bid Price Form (see Item 3 below), extends Due Date for Questions (see Item 4 below), and gives information on a second pre-bid meeting (see Item 5 below).

Item 1. See attached attendance sheet for Pre-Bid meeting held on December 14, 2023.

Item 2. The following is a list of questions received and SHA's responses to those questions.

Question 1. How many units of this are you looking for? I did not see that detail.

Response: *Quantities are listed in the Scope of Work and Bid Price Form.*

Question 2. Bid Estimate range is \$50,000 - \$60,000. Does that include any of the unforeseen or additional repairs?

Response: *This project cost is estimated between \$50,000 and \$60,000 per year, not to exceed \$150,000 for the entire contract.*

- *The estimate is based on recent similar projects.*
- *Costs for unforeseen or additional repairs are included in this estimate.*
 - *Unforeseen or additional repairs: Not to Exceed \$1,000.00 total per Work Order.*

Question 3. Confused about pricing – unit vs extended price?

Response: *Extended price is your unit price for each item multiplied by the quantity listed for each item on the Bid Price Form.*

Question 4. At the bottom of the Bid Price Form, we are asked to provide sales tax. How can we figure out the tax rate if we don't know the exact location.

Response: *All SHA properties are in Seattle. All of Seattle has the same tax rate. These properties for this project are all SHA owned with **taxes for materials only**. Bid Price Form has been revised to clarify this and is included with this Addendum.*

Question 5. What about the pricing form listed on the Construction and Maintenance Services document (Attachment D.1)?

Response: *Attachment D.1 is a sample of the contract that will be issued to the low bidder. You do not need to fill it out as it is for reference only.*

Question 6. Is the Section 3 Quarterly/Annual Reporting Form (Attachment E.2.D) what needs to be filled out during the project?

Response: *Yes. This is a HUD requirement due to federal funding. The firm awarded this project will be required to fill out this form.*

Question 7. Acknowledgement of Addenda – how is this entered?

Response: *This blank is to acknowledge any addenda published. You are to list the numbers of the Addenda; ex: if there were 2 addenda issued, you would put the numbers 1 and 2.*

Question 8. How many addenda will be issued?

Response: *At least one to answer these questions. There's no way to know now if more than that will be published. It is the bidders' responsibility to check our website to make sure they have the most current solicitation information for their bid.*

Question 9. Will the addenda be numbered?

Response: *Yes. All addenda will have a number included in the file name and the email distribution. These numbers are what you put when you acknowledge addenda.*

Question 10. What about the Substitution Form (Attachment B.1b) – does that need to be included with our bid documents?

Response: *No, it is not required as part of the bid documents. The Substitution Form is submitted when you want to request a different product than what is specified, which can be done during bidding or during the project.*

Question 11. We just need to submit the requested forms – not the whole package, correct?

Response: *Correct. The only items needed to be included are the ones on the submission checklist listed on the Request for Bids form.*

Question 12. Is Plumber the correct prevailing wage category for this project?

Response: *Typically, if you are unsure about which prevailing wage category applies to the scope of work, ask SHA to get a determination from HUD or L&I.*

Question 13. I just need to know if there were any significant changes to the original request or what the reason for the Rebid is. We were in the original bid meeting, so all of our questions were answered with the addendum assigned after that meeting.

Response: There were not any significant changes to the original request from 5831 (original solicitation) to 5892 (this solicitation). Mainly all items issued via addendum in the original solicitation were incorporated into this solicitation. There was also additional explanation of administrative procedures included in the Scope of Work and the Substitution Form (Attachment B.1b) was added.

This project was rebid because all bids on the original solicitation were non-responsive.

Item 3. See attached revised BID PRICE FORM. It was corrected to reflect tax on materials only.

Item 4. The Due Date for questions is extended to **Tuesday, December 19, 2023, 5:00 p.m.**

Item 5. Due to technical difficulties a second Pre-Bid Meeting will be held on **Tuesday, December 19, 2023, 2:00 p.m.**

Meeting invitation is included below.

- **Note:** Please call in on the phone number provided in the invitation if you have difficulties joining the online meeting.

Prebid Meeting #2

Tuesday, December 19, 2023, 2:00 p.m.

Note: Please call in on the phone number provided in the invitation if you have difficulties joining the online meeting.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 287 214 060 283

Passcode: H4rWX6

[Download Teams](#) | [Join on the web](#)

Join with a video conferencing device

507130161@t.plcm.vc

Video Conference ID: 118 739 977 6

[Alternate VTC instructions](#)

Or call in (audio only)

[+1 206-257-3799](tel:+12062573799), [624096145#](tel:+12062573799624096145) United States, Seattle

Phone Conference ID: 624 096 145#

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END OF ADDENDUM NO. 1

Pre-Bid Meeting Sign-In Sheet

Project Name: Various Hope VI Shower Upgrades - Federal Funding REBID (#5892)

Thursday, December 14, 2023, 11:00 a.m.

Name of Firm/Agency	Name of Representative	Address, City, State, Zip	Telephone Number	E-mail Address
John Pfaff	Bath Fitter			
Quincey Bailey	Allen Bailey Construction			
Seattle Housing Authority	Cindy Sribhibhadh	101 Elliott Ave W, Suite 100 PO Box 79015 Seattle, WA 98119	(206) 423-4895	cindy.sribhibhadh@seattlehousing.org
Seattle Housing Authority	Joseph Walior	101 Elliott Ave W, Suite 100 PO Box 79015 Seattle, WA 98119	(206) 250-9335	joseph.walior@seattlehousing.org
Seattle Housing Authority	Veronica Sharp	101 Elliott Ave W, Suite 100 PO Box 79015 Seattle, WA 98119	(206) 239-1553	veronica.sharp@seattlehousing.org
Seattle Housing Authority	Diana Peterson	101 Elliott Ave W, Suite 100 PO Box 79015 Seattle, WA 98119	(206) 615-3470	Diana.Peterson@seattlehousing.org

Project Identification: **Various Hope VI Shower Upgrades - Federal Funding REBID**

Pursuant to, and in compliance with the Request for Bids and other documents relating thereto, and subject to all conditions thereof, the undersigned hereby proposes and agrees to furnish all labor, materials, equipment and testing necessary to perform and furnish the Work as indicated in the Contract Documents, and in accordance with the terms and conditions of the Contract Documents.

In submitting this Bid, the Bidder represents that:

- A. This Bid will remain subject to acceptance for 60 days after the day of opening.
- B. The Owner has a right to reject this Bid.
- C. Bidder will sign and submit the Agreement with Bonds, Insurance, and other documents required by the bid documents within 7 calendar days after the date of Owner's Notice of Award.
 - 1. The bond requirement can be waived for contracts up to \$100K. If this option is exercised, SHA will hold 10% retainage in lieu of bonds.
- D. Bidder has examined all bidding documents and has visited the site and become familiar with the general, local and site conditions.
- E. Bidder will ensure equal opportunity for employment and to engage in Affirmative Efforts in the solicitation of women and minorities, Section 3 residents, WMBE and Section 3 firms for participation on this Contract.
- F. Bidder accepts the provisions of and represents that Bid is in accordance with the Contract Documents.

Bidder will complete the Work in accordance with the Contract Documents for the following price.

It's mandatory to provide pricing for all items listed on the form.

Item #	Description	Quantity	Unit Bid Price	Extended Price
1	Complete Tub and Tub Surround installation as described in attachment B - Scope of Work for a total of 5 units.	5*	\$	\$
Any required repairs revealed during inspection and Tub and Tub Surround installation will be based on an hourly rate provided for a Not To Exceed amount of \$1,000.00 per repair to include any reimbursable materials needed for such repair. The hourly quantities shown below are an estimate only and SHA does not guarantee that the work actually performed will be equal to the estimated quantity given below.				

Item #	Description	Quantity	Unit Bid Price	Extended Price
2	Complete Walk in Shower installation as described in attachment B - Scope of Work for a total of 3 units.	3*	\$	\$
Any required repairs revealed during inspection and Tub and Tub Surround installation will be based on an hourly rate provided for a Not To Exceed amount of \$1,000.00 per repair to include any reimbursable materials needed for such repair. The hourly quantities shown below are an estimate only and SHA does not guarantee that the work actually performed will be equal to the estimated quantity given below.				

Item #	Description	Quantity	Unit Bid Price	Extended Price
3	Complete Tub or Walk in Shower Conversion to ADA Accessible Shower installation as described in attachment B - Scope of Work for a total of 2 units.	2*	\$	\$

Any required repairs revealed during inspection and Tub and Tub Surround installation will be based on an hourly rate provided for a Not To Exceed amount of \$1,000.00 per repair to include any reimbursable materials needed for such repair. The hourly quantities shown below are an estimate only and SHA does not guarantee that the work actually performed will be equal to the estimated quantity given below.

Item #	Description	Quantity	Unit Bid Price	Extended Price
4	Hourly billing rate for unforeseen or additional repairs. This may include but is not limited to: replacing damaged or missing drywall, mold remediation, and/or repairing water damage.	100 Hours*	\$	\$

Any required repairs revealed during inspection and Tub and Tub Surround installation will be based on an hourly rate provided for a Not To Exceed amount of \$1,000.00 per repair to include any reimbursable materials needed for such repair. The hourly quantities shown below are an estimate only and SHA does not guarantee that the work actually performed will be equal to the estimated quantity given below.

BASE BID PRICE - Item #1 + Item #2 + Item #3 + Item #4 (WITHOUT WA STATE SALES TAX):	\$
WA STATE SALES TAX <u>ON MATERIALS ONLY</u>:	\$
TOTAL BID PRICE INCLUDING WA STATE SALES TAX:	\$

*The estimated number of installations is being given only as the basis for the comparison of bids. SHA does not warrant, expressly or by implication that the actual amount of work will correspond therewith. SHA reserves the right to add or subtract installations during the contract term if determined to be in the best interest of SHA.

END OF BID PRICE FORM