

REQUEST FOR PROPOSALS
SHA # 4932
On-Call Construction Special Inspections

The Seattle Housing Authority (SHA) is seeking qualifications from consultants who wish to be evaluated and considered to provide an indefinite-quantity of Construction Special Inspections Services on an On-Call basis. SHA may select two qualified consultants to assist SHA in providing structural observation and special inspections services. Consultants involved in this work are required to have experience and demonstrate expertise in the specialized areas necessary to accomplish the services required.

Obtaining the RFP: Visit our website at <http://www.seattlehousing.org/business/consulting/requests> to obtain a copy of the RFP. Any addenda issued for this RFP will be published at the above-referenced website and proposers are responsible for checking the website prior to submission of proposals for any addenda. If you are unable to download the RFP or addenda, you may call Marilyn Westman Sr. Contract Administrator at (206) 615-3395.

Questions: Any questions or requests for further information must be submitted in writing no later than **2:00 PM on Tuesday, March 7, 2017** to the Sr. Contract Administrator noted above by fax at (206) 615-3410, by e-mail at marilyn.westman@seattlehousing.org or by mail at the address below.

Submission Deadline: Proposals (one original and 4 copies), must be received not later than **2:00 PM on Wednesday, March 15, 2017** at SHA's street address below. Proposals sent by U.S. Mail should be addressed to the P.O. Box below and must be delivered to SHA by the deadline stated above. Faxed or e-mailed submittals will not be accepted.

Seattle Housing Authority
Purchasing Division
Attention: *Marilyn Westman*
190 Queen Anne Avenue North
P.O. Box 19028
Seattle, Washington 98109-1028

Diversity: SHA strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses, HUD Section 3 businesses, small businesses and veteran-owned businesses to submit proposals or to participate in a subcontracting capacity on SHA contracts.

Rights Reserved: SHA reserves the right to waive as an informality any irregularities in submittals, and/or to reject any and all proposals.

Jena Richmond
Contracts and Procurement Manager