

**REQUEST FOR PROPOSALS
CASE MANAGEMENT FOR GARDEN COMMUNITIES 2022**

The Seattle Housing Authority (SHA) is seeking proposals from qualified consultants to offer Case Management services for individuals and families living in SHA's Family communities, including, but not necessarily limited to Yesler Terrace, New Holly, Rainier Vista the Lake City area and High Point. These communities serve a diverse population of families, elderly and non-elderly individuals, many of whom are immigrants or refugees and who are not English proficient. Case Management Services should target a wide range of individual, elderly and family issues, including, but not limited to eviction prevention, connecting individuals to social and health services.

Pre-Submission Conference: Those interested in responding to the Request for Proposals (RFP) are strongly encouraged to attend a Pre-Submission Conference at **10:00 AM** on **02/10/2022**.

To join the conference dial 1-206-257-3799 and enter conference id 957050666#. To join via computer or app: [Click here to join the meeting](#)

Obtaining the RFP: Visit our website at <https://www.seattlehousing.org/do-business-with-us/solicitations> to obtain a copy of the RFP. Any addenda issued for this RFP will be published at the above-referenced website and proposers are responsible for checking the website prior to submission of proposals for any addenda. If you are unable to download the RFP or addenda, you may call Diana Peterson, Design and Construction Contract Administrator, at (206) 615-3470.

Questions: Any questions or requests for further information must be submitted in writing no later than **4:00 PM** on **02/14/2022**, to the Design and Construction Contract Administrator noted by e-mail at diana.peterson@seattlehousing.org, or by mail at the address below.

Submission Deadline: Proposals (one original and one copy), must be received not later than **2:00 PM** on **02/25/2022** at SHA's street address below. Proposals sent by U.S. Mail should be addressed to the P.O. Box below and must be delivered to SHA by the deadline stated above. Faxed or e-mailed submittals will not be accepted.

Seattle Housing Authority
Purchasing Division
Attention: Diana Peterson
190 Queen Anne Avenue North
P.O. Box 19028
Seattle, Washington 98109-1028

Diversity: SHA strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses, HUD Section 3 businesses, small businesses and veteran-owned businesses to submit proposals or to participate in a subcontracting capacity on SHA contracts.

Rights Reserved: SHA reserves the right to waive as an informality any irregularities in submittals, and/or to reject any and all proposals.

Mike Tarantino
Acting Contracts and Procurement Manager