

**AD
REQUEST FOR PROPOSALS
5937**

On-Call Summer Youth Programming at SHA Communities

The Seattle Housing Authority (SHA) is seeking proposals from qualified consultants to assist SHA in On-call Summer Youth Programming at SHA Communities.

Pre-Submission Conference: SHA will hold a Pre-Submission Conference on Wednesday, April 24, 2024, at 11am PDT and potential proposers can join the MS Teams meeting by clicking on this link: [Click here to join the MS Teams Meeting](#) OR please e-mail to Sadia Ikram, Sr. Contract Administrator at sadia.ikram@seattlehousing.org and you will be sent an invitation to join.

Obtaining the RFP: Visit our website at <https://www.seattlehousing.org/do-business-with-us/solicitations> to obtain a copy of the RFP. Any addenda issued for this RFP will be published at the above-referenced website and proposers are responsible for checking the website prior to submission of proposals for any addenda. If you are unable to download the RFP or addenda, you may e-mail Sadia Ikram, Sr. Contract Administrator at sadia.ikram@seattlehousing.org.

Questions: Any questions or requests for further information must be submitted in writing no later than 2pm PDT on Friday, April 26, 2024, to the Sr. Contract Administrator noted above by e-mail at sadia.ikram@seattlehousing.org

Submission Deadline: Proposals must be received not later than 2pm PDT on Monday, May 13, 2024, at the Sr. Contract Administrator's e-mail address noted above.

Diversity: SHA strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses, HUD Section 3 businesses, small businesses and veteran-owned businesses to submit proposals or to participate in a subcontracting capacity on SHA contracts.

Rights Reserved: SHA reserves the right to waive as an informality any irregularities in submittals, and/or to reject any and all proposals.

Diana Peterson
Procurement and Contracts Manager