## AD REQUEST FOR PROPOSALS 5965 Utility Management System

The Seattle Housing Authority (SHA) is seeking proposals from qualified consultants to assist SHA in providing Utility Management System.

<u>Pre-Submission Conference:</u> SHA will hold a Pre-Submission Conference on Wednesday, June 05, 2024 at 1130am PDT. Potential proposers can email Sadia Ikram, Sr. Contract Administrator at <a href="mailto:sadia.ikram@seattlehousing.org">sadia.ikram@seattlehousing.org</a> to request a link and you will be sent an invitation to join.

<u>Obtaining the RFP:</u> Visit our website at https://www.seattlehousing.org/do-business-with-us/solicitations to obtain a copy of the RFP. Any addenda issued for this RFP will be published at the above-referenced website and proposers are responsible for checking the website prior to submission of proposals for any addenda. If you are unable to download the RFP or addenda, you may e-mail Sadia Ikram, Contract Administrator at sadia.ikram@seattlehousing.org.

<u>Questions:</u> Any questions or requests for further information must be submitted in writing no later than 2pm PDT, on Friday June 07, 2024 to the Contract Administrator noted above by e-mail at <a href="mailto:sadia.ikram@seattlehousing.org">sadia.ikram@seattlehousing.org</a>

**<u>Submission Deadline:</u>** Proposals must be received by 2pm PDT on Monday, June 24, 2024 at the Contract Administrator's e-mail address noted above.

<u>Diversity:</u> SHA strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses, HUD Section 3 businesses, small businesses and veteran-owned businesses to submit proposals or to participate in a subcontracting capacity on SHA contracts.

**<u>Rights Reserved:</u>** SHA reserves the right to waive as an informality any irregularities in submittals, and/or to reject any and all proposals.

Diana Peterson, Procurement and Contracts Manager