REQUEST FOR PROPOSALS 5714 Aging in Place and Wellness Programming

The Seattle Housing Authority (SHA) is seeking proposals from qualified consultants to assist SHA to support our Aging in Place initiative through offering a tailored menu of wellness services to support SHA resident autonomy in managing health and aging needs.

Pre-Submission Conference: SHA will hold a Pre-Submission Conference on Tuesday, October 17, 2023 at 11 am PDT and potential proposers can join the MS Teams Meeting by dialing (audio only) 1-206-257-3799 and entering the Conference ID number 625218649# If you have MS Teams and would like to join the meeting virtually, please e-mail Sadia Ikram, Sr. Contract Administrator at sadia.ikram@seattlehousing.org and you will be sent an invitation to join.

Obtaining the RFP: Visit our website at https://www.seattlehousing.org/do-business-with-us/solicitations to obtain a copy of the RFP. Any addenda issued for this RFP will be published at the above-referenced website and proposers are responsible for checking the website prior to submission of proposals for any addenda. If you are unable to download the RFP or addenda, you may email Sadia Ikram, Sr. Contract Administrator at sadia.ikram@seattlehousing.org

<u>Questions:</u> Any questions or requests for further information must be submitted in writing no later than 02:00pm, on Thursday, October 19, 2023, to the Sr. Contract Administrator noted above by e-mail at sadia.ikram@seattlehousing.org

<u>Submission Deadline:</u> Proposals must be received not later than 02:00pm, on Monday, November 06, 2023, at sadia.ikram@seattlehousing.org

<u>Diversity:</u> SHA strongly encourages minority-owned and women-owned businesses, socially and economically disadvantaged businesses, HUD Section 3 businesses, small businesses and veteran-owned businesses to submit proposals or to participate in a subcontracting capacity on SHA contracts.

<u>Rights Reserved:</u> SHA reserves the right to waive as an informality any irregularities in submittals, and/or to reject any and all proposals.

Michael Tarantino
Acting Deputy Director of Contracts and Procurement