

# Public Registration SHA

To Register in MyLCM 2.0:

**Step 1.** Go to: <https://start.mylcm.com>

New users click the "Create One" link to complete the new user registration.



**User Name**  [Forgot Username?](#)

**Password**  [Forgot Password?](#)

Remember me

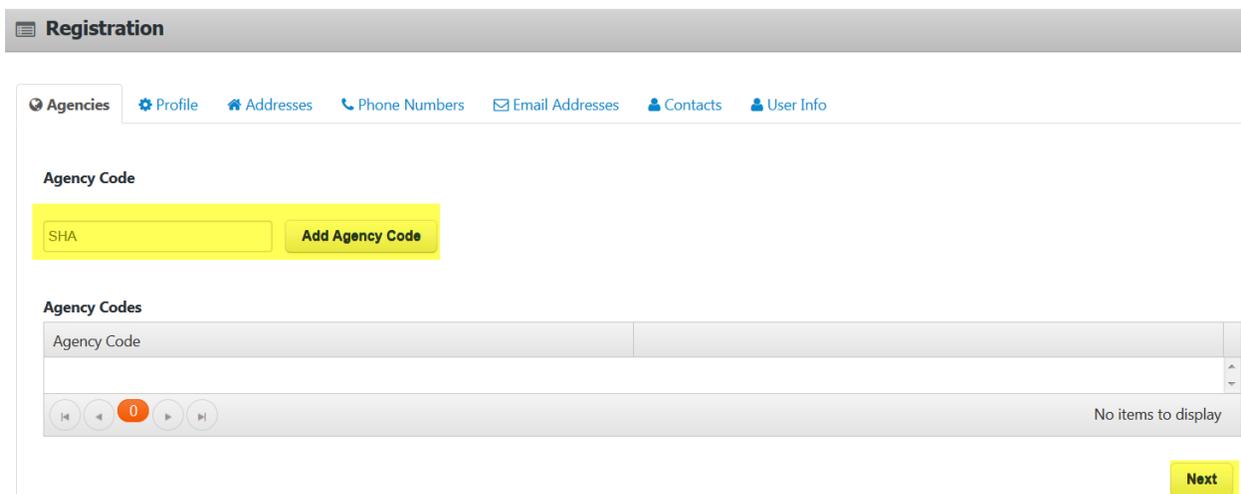
Don't have an account? [Create One](#)

[Sign In](#)

When first registering in MyLCM 2.0, all bold fields need to be added.

**Note:** *Your Company should only register once regardless of the number projects.*

**Step 2.** Enter agency code of **SHA**, click 'Add Agency Code', and then click 'Next'.



**Registration**

[Agencies](#) [Profile](#) [Addresses](#) [Phone Numbers](#) [Email Addresses](#) [Contacts](#) [User Info](#)

**Agency Code**

[Add Agency Code](#)

**Agency Codes**

Agency Code

No items to display

[Next](#)

**Step 3.** On the 'Profile' tab, enter all required fields (if state license does not pertain to you enter NA). **Note: Make sure to select any certifications that pertain to your organization.**

Date Founded

Tax Payer Id

State Employer

Self Insured Certificate Number

Specialty License Number

State License Board No.

Workers Comp Carrier #/Name

Doing Business As (DBA)

Business Structure

Corporation

Business Type

Borrower

Owner Ethnicity

Select Ethnicity

Business Trade Type

Select Business Trade Type

Certifications

DBE Certified

MBE Certified

SBE

Section 3 Certified

WBE Certified

Previous

Next

**Step 4.** Complete all tabs; on 'User Info' tab enter in your email address (make sure your email address is spelled correctly; it will be your username and this CANNOT be changed) and click 'Submit'.

Registration

Agencies Profile Addresses Phone Numbers Email Addresses Contacts User Info

First Name

Christine

Last Name

Wolverton

Username

CWolverton@mylom.com

Password

\*\*\*\*\*

Confirm Password

\*\*\*\*\*

Cancel Submit

**Step 5.** If your registration is successful you will be brought back to the login screen where you can then login with that username/password you just created.

**Note: Once your company is registered, please notify your hiring contractor so that they can assign you to the project.**